

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
March 24, 2009

Call to Order:

The meeting was called to order at 4:30 p.m. by President Roland Lockwood.

Trustees Present:

Roland Lockwood, President; Linda Parks, Vice President; Dee Polhemus, Secretary; Virginia Brady, Harold Brohinsky, Alexander Insley, Doris Rible-Lacey, Judith Rose, Ingeborg Sapp, Kathleen Schumacher, Christine Suruda, and Dr. Frank Ultee (arrived at 4:40 p.m.).

Trustee Excused:

Thomas Neale.

Representatives & Staff Present:

Lori Cantwell, Library Attorney (for Executive Session only); Ewa Jankowska, Clinton Essex Franklin Library System (CEF) Director; Stanley Ransom, Plattsburgh Public Library (PPL) Director; Colleen Pelletier, AFSCME Representative.

Executive Session:

On a motion by Alexander Insley, seconded by Christine Suruda, unanimously carried and passed, the Board voted to go into Executive Session to discuss contract negotiations at 4:31 p.m.

On a motion by Harold Brohinsky, seconded by Kathleen Schumacher, unanimously carried, and passed, the Board voted to come out of Executive Session at 5:12 p.m.

Public Forum:

No one addressed the Board.

Approval of Minutes:

On a motion by Doris Rible-Lacey, seconded by Alexander Insley, unanimously carried, the regular meeting minutes of February 24, 2009 were approved.

President's Report:

President Lockwood had nothing to report.

Director's Report:

Director Ransom reviewed his prepared Director's report and discussion followed.

Approval of Bills:

On a motion by Virginia Brady, seconded by Judith Rose, the bills were approved unanimously in the amount of \$9,809.16.

City of Plattsburgh Liaison:

Councilor Kelly was not available to report.

Clinton Essex Franklin Liaison:

Director Jankowska reported the following from the March 23rd, 2009 CEF Board meeting:

- 1.) Approval of Grants: Director Jankowska discussed a Summer Reading grant and an e-Seniors grant that were approved by the CEF Board.
- 2.) Green Construction Workshop: On May 8th at the Peru Library, a NYS construction workshop will be held to teach other libraries how to apply for green construction grants.
- 3.) State Library Budget: Director Jankowska had no news to report from Albany regarding the state budget cuts.

Building and Grounds Committee Report:

Dee Polhemus had nothing to report, but a brief discussion followed regarding the status of the roof leak.

Finance Committee Report:

Dr. Frank Ultee reviewed the year-to-date budget expenditure report and discussion followed regarding utilities and over time.

Friends of the Library Committee Report:

Linda Parks reported that the spring book sale will be on Thursday, April 23rd through Saturday, April 25th. Discussion followed about how to donate used books and the hours of the sale.

Negotiating Committee Report:

Thomas Neale was not available to report.

Personnel Committee Report:

Christine Suruda had nothing to report. Discussion followed regarding accepting staff resignations and it was decided that it would be an executive decision of the Library Director.

Social Committee Report:

Linda Parks had nothing to report.

Correspondence:

The Board discussed the February 2009 customer comments.

Old Business:

Director's Goals for 2009: Director discussed the 2009 goals that were presented to the Board. Discussion followed about the 501(c) 3 designation for the Friends.

New Business:

Gates Grant – Memorandum of Agreement: Director Ransom asked the Board to accept a memorandum to purchase four (4) Gates computers for \$5,200. Discussion followed.

On a motion by Harold Brohinsky, seconded by Alexander Insley, unanimously carried and passed, to accept the following Memorandum of Agreement:

The Plattsburgh Public Library commits \$5,200 in matching funds to be disbursed when needed for participation in the Bill and Melinda Gates Foundation Opportunity Online Hardware Grants 2007-2009. This is the second year match approved in the 2009 library budget and will not supplant local funds already dedicated for the library or computer workstations.

Next Meeting:

The next meeting will be Tuesday, April 28th, 2009, at 4:30 p.m. in the auditorium of the Plattsburgh Public Library.

Adjournment:

On a motion by Alexander Insley, seconded by Virginia Brady, unanimously carried and passed, the Board moved to adjourn at 5:42 p.m.

Transcribed by: Jamie Parrotte