

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
June 23, 2009

Call to Order:

The meeting was called to order at 4:30 p.m. by President Roland Lockwood.

Trustees Present:

Roland Lockwood, President; Dee Polhemus, Secretary; Virginia Brady, Harold Brohinsky, Alexander Insley, Doris Rible-Lacey, Judith Rose, Kathleen Schumacher, Christine Suruda, and Dr. Frank Ultee (arrived at 4:36 p.m.).

Trustee Excused:

Thomas Neale, Linda Parks, and Ingeborg Sapp.

Representatives & Staff Present:

Charlie Bainbridge, Town of Plattsburgh Liaison; Ewa Jankowska, Clinton Essex Franklin Library System (CEF) Director; Councilor Michael Kelly, City of Plattsburgh Liaison; Jamie Parrotte, Principal Clerk; Colleen Pelletier, AFSCME Representative; and Stanley Ransom, Plattsburgh Public Library (PPL) Director.

Public Forum:

No one addressed the Board.

Approval of Minutes:

On a motion by Harold Brohinsky, seconded by Christine Suruda, the meeting minutes of May 26, 2009, was unanimously carried and passed.

President's Report:

President Lockwood thanked all those who contacted Mr. Drake regarding his "Is it Just Me?" commentary on WIRY. And he has not heard from the Mayor about Trustee reappointments. Discussion followed regarding upcoming Trustee vacancies.

Director's Report:

Director Ransom read from his prepared Director's report and added the following:

- 1.) Art Reception: The Friends of the Library are hosting an art reception on June 27th from 5:00 – 7:00 p.m. and would like the Board of Trustees to attend. The reception will take place in the auditorium, which has recently been named the *Helen Wilcox Ianelli Gallery*.
- 2.) Computer IT: Director Ransom thanked Alexander Insley for recommending T.J. Myers to replace Novatec. This is a savings of \$3,600 a year for the Library.

Approval of Bills:

Jamie Parrotte distributed an amended abstract of bills to the Board. Discussion followed. On a motion by Judith Rose, seconded by Christine Suruda, the bills were approved unanimously in the amount of \$15,641.99.

City of Plattsburgh Liaison:

Councilor Kelly reported that he will question the Mayor about the Trustee reappointments and vacancies.

Town of Plattsburgh Liaison:

Charlie Bainbridge had nothing to report.

Clinton Essex Franklin Liaison:

Director Jankowska reported the following from the May 22, 2009, CEF Board meeting:

- 1.) Trustee Appointments: Two new Trustees were sworn in from Franklin County, Mary "Lisa" Minnich and Edward Scharmer.
- 2.) Board Resolutions: Seven resolutions were passed at the meeting, two of which referred to PPL; approval of the annual state aid application and to attest that the 2008 Central Library Book budget had been spent.
- 3.) State Aid: Director Jankowska is waiting to hear when the State money will be released and how much the budget cuts will be.

Building and Grounds Committee Report:

Dee Polhemus had nothing to report.

Finance Committee Report:

Dr. Frank Ultee stated that he didn't know how the contract negotiations were going to affect the budget, but for right now, the Library is on target for spending at 50%. Discussion followed.

Friends of the Library Committee Report:

Linda Parks was unavailable to report, but Director Ransom stated that the annual luncheon at the Burgundy Room with Author Jeff Kelly was well received and everyone enjoyed it.

Negotiating Committee Report:

Thomas Neale was unavailable to report, but Christine Suruda stated that Attorney Lori Cantwell asked that an Executive Session be held to discuss an e-mail that she sent.

Personnel Committee Report:

Christine Suruda had nothing to report.

Social Committee Report:

Linda Parks was unavailable to report.

Correspondence:

President Lockwood read the customer comments for the month of May 2009. Discussion followed regarding a curb-side book drop.

Old Business:

No Old Business was discussed.

New Business:

Budget Transfer: A check from New York State was received for 90% of the 2008 public library construction grant to renovate the Local History room and will need to be transferred to contracted services. On a motion by Dee Polhemus, seconded by Kathleen Schumacher, unanimously carried and passed to amend the budget as follows:

Increase estimated revenues for State Library Aid (A/C 633000003840) by	<u>\$6,438.00</u>
Total increase in estimated revenues:	\$6,438.00

Increase appropriation for Contracted Services (A/C 674100004430) by	<u>\$6,438.00</u>
Total increase in appropriations:	\$6,438.00

Trustee Thank Yous: On behalf of the Board of Trustees, President Lockwood thanked Dr. Ultee for his service to the Library. Dr. Ultee has served two consecutive five-year terms with the Board. He also thanked Doris Rible-Lacey for her service to the Library. Doris has been a Board member since July of 2006 and her term ends, as well as Dr. Ultee's, on June 30th, 2009.

Executive Session:

On a motion by Christine Suruda, seconded by Dee Polhemus, the Board voted to go into Executive Session at 4:55 p.m. to discuss contract negotiations, was unanimously carried and passed.

On a motion by Harold Brohinsky, seconded by Alexander Insley, the Board voted to come out of Executive Session at 5:27 p.m., was unanimously carried and passed.

Next Meeting:

The next meeting will be Tuesday, July 28th, 2009, at 4:30 p.m. in the auditorium of the Plattsburgh Public Library.

Adjournment:

On a motion by Harold Brohinsky, seconded by Alexander Insley, the Board moved to adjourn at 5:29 p.m., was unanimously carried and passed.

Transcribed by: Jamie Parrotte