

**Plattsburgh Public Library**  
**Board of Trustees**  
Regular Meeting Minutes  
September 22, 2009

**Call to Order:**

The meeting was called to order at 4:30 p.m. by President Roland Lockwood.

**Trustees Present:**

Roland Lockwood, President; Linda Parks, Vice President; Dee Polhemus, Secretary; Harold Brohinsky, Alexander Insley, Brenda Phillips, John Prim, Judith Rose, Ingeborg Sapp, Kathleen Schumacher, and Christine Suruda.

**Trustees Excused:**

Virginia Brady and Thomas Neale.

**Representatives & Staff Present:**

Charlie Bainbridge, Town of Plattsburgh Liaison; Ewa Jankowska, Clinton Essex Franklin Library System (CEF) Director; and Stanley Ransom, Plattsburgh Public Library (PPL) Director.

**Public Forum:**

No one addressed the Board.

**Approval of Minutes:**

On a motion by Ingeborg Sapp, seconded by Christine Suruda, the meeting minutes of August 25, 2009, were unanimously carried and passed.

**President's Report:**

President Lockwood had nothing to report.

**Director's Report:**

Director Ransom read from his prepared Director's report. He noted that three Decentralization grants had been sent in to the Arts Council for storytelling, movies and Whimsical World programs for 2010. He also reported on the winners of the Quad Essay contest. Staff Training will be held October 16<sup>th</sup> with Bonnie Black as speaker on serving difficult patrons. He will also have a table about the Library Services at the Senior Celebration Day October 12<sup>th</sup>.

**Approval of Bills:**

On a motion by John Prim, seconded by Alexander Insley, the bills were approved unanimously in the amount of \$10,196.37.

**City of Plattsburgh Liaison:**

Councilor Kelly was unavailable to report.

**Town of Plattsburgh Liaison:**

Charlie Bainbridge had nothing to report.

**Clinton Essex Franklin Liaison:**

Director Jankowska reported that 57% of State Aid had been received by the CEF Library System. Bookmobile staff are wiping books returned and keeping them for 8 hours to prevent any flu problems.

**Building and Grounds Committee Report:**

Dee Polhemus had nothing to report.

**Finance Committee Report:**

Thomas Neale was unavailable to report.

**Friends of the Library Committee Report:**

Linda Parks had no report.

**Negotiating Committee Report:**

Thomas Neale was unavailable to report. President Lockwood noted that the Union was not signing anything but are waiting for other union contracts to be signed before dealing with our contract.

**Personnel Committee Report:**

Christine Suruda had no report.

**Social Committee Report:**

Linda Parks had no report.

**Correspondence:**

Director Ransom read and the customer comments for the month of August 2009. Discussion followed. It was decided that the customer comment commending Librarian Caleb Moshier be placed in his personnel file.

**Old Business:**

No old business was reported.

**New Business:**

Virginia Brady's letter to the Mayor and Council was distributed relating to attorney expenses.

Dr. Brenda Phillips urged the vaccination of the staff against flu and H1N1 flu and offered to write a letter for the benefit of the Library staff and patrons.

**Next Meeting:**

The next meeting will be Tuesday, October 27<sup>th</sup>, 2009, at 4:30 p.m. in the auditorium of the Plattsburgh Public Library.

**Adjournment:**

On a motion by Judith Rose, seconded by Alexander Insley, was unanimously carried and passed, the Board moved to adjourn at 5:09 p.m.

Transcribed by: Jamie Parrotte