

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
November 24, 2009

Call to Order:

The meeting was called to order at 4:30 p.m. by President Roland Lockwood.

Trustees Present:

Roland Lockwood, President; Dee Polhemus, Secretary; Virginia Brady, Harold Brohinsky, Alexander Insley, Thomas Neale, Brenda Phillips, and John Prim.

Trustees Excused:

Linda Parks, Judith Rose, Ingeborg Sapp, Kathleen Schumacher, and Christine Suruda.

Representatives & Staff Present:

Ewa Jankowska, Clinton Essex Franklin Library System (CEF) Director; Jamie Parrotte, Plattsburgh Public Library (PPL) Principal Clerk; and Stanley Ransom, PPL Director.

Public Forum:

No one addressed the Board.

Approval of Minutes:

On a motion by Virginia Brady, seconded by Dee Polhemus, the meeting minutes of October 27, 2009, were unanimously carried and passed.

President's Report:

President Lockwood reported that the budget hearing that was held at the Library went very well.

Director's Report:

Director Ransom read from his prepared Director's report. He noted that he had a lot of positive comments from his response to Ducky Drake's commentary. Discussion followed regarding the patron count statistic that was reported for the month of October. Because the security gate counter is not accurate, it was decided to leave off the count from future statistics until the gate has been repaired.

Approval of Bills:

Virginia Brady asked if a Cantwell bill was received. Jamie Parrotte stated that no bill has been received and has called the office asking for an updated invoice to date. Discussion followed regarding the amended abstract of bills.

On a motion by Harold Brohinsky, seconded by Virginia Brady, the bills were approved unanimously in the amount of \$9,992.92.

City of Plattsburgh Liaison:

Councilor Kelly was unavailable to report.

Town of Plattsburgh Liaison:

Charlie Bainbridge was unavailable to report.

Clinton Essex Franklin Liaison:

Ewa Jankowska reported the following from the CEF Board that was held on November 23rd, 2009:

- 1.) County Funding: Funding for 2010 will remain about the same as last year with the exception of Franklin Co., proposing to cut 5%; and Clinton Co., proposing a 3% increase.
- 2.) State Library Funding: Talks with area Assemblypersons reports that portions of the State budget will be released every month.
- 3.) CEF Trustees: The Board has accepted the resignation of Lynn Dufort, and has moved to approve the candidacy of Jen Henry (Director of the School Library System for our area) to the Board.
- 4.) Service Priority for 2010: This was approved by the Board based on a Plan of Service for 2007-2011, which includes Tech Friday workshops. This would include technology updates and training opportunities. The CEF Board has volunteered to offer training for future workshops and Director Jankowska invited PPL Board members to volunteer as well.
- 5.) Open House: The Black Watch Memorial Library in Ticonderoga will be holding an open house on December 5th from 12:00 – 3:00 p.m. They have a new addition that was funded with Public Library Construction funds.

Discussion followed regarding training opportunities and workshops at CEF.

Building and Grounds Committee Report:

Dee Polhemus had nothing to report.

Computers:

Alexander Insley had nothing to report only that he was trying to contact the Library's IT person, TJ Myers.

Finance Committee Report:

Thomas Neale reviewed the year-to-date budget report and reported that the Library was within budget at 91.6% for the month of November. Director Ransom discussed the \$50 donation that was received for the use of the Reference Room.

Friends of the Library Committee Report:

Linda was unavailable to report. Director Ransom reported the Friends approved an expenditure for a flag pole and explained that Assemblywoman Janet Duprey donated a New York State Flag to the Library. The Friends also donated \$60 for Sharon Bandhold, Youth Services Coordinator, to purchase prizes for her Teen program.

Negotiating Committee Report:

Thomas Neale reported that a teleconference to PERB that was scheduled on November 12th was cancelled because Attorney Lori Cantwell was ill.

Personnel Committee Report:

Christine Suruda was unavailable to report.

Social Committee Report:

Linda was unavailable to report.

Correspondence:

President Lockwood commented on the customer comment for the month of October 2009, regarding the extension of Holiday books from 7 to 14 days. Discussion followed and it was decided to keep the current policy to the 7 day loan period.

Old Business:

No Old Business was discussed.

New Business:

No New Business was discussed.

Next Meeting:

The next meeting will be Tuesday, December 15th, 2009, at 4:30 p.m. in the auditorium of the Plattsburgh Public Library.

Adjournment:

On a motion by Virginia Brady, seconded by Alexander Insley, was unanimously carried and passed, the Board moved to adjourn at 5:24 p.m.

Transcribed by: Jamie Parrotte