

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
December 15, 2009

Call to Order:

The meeting was called to order at 4:30 p.m. by President Roland Lockwood.

Trustees Present:

Roland Lockwood, President; Linda Parks, Vice President; Dee Polhemus, Secretary; Harold Brohinsky, Alexander Insley, Brenda Phillips, John Prim, Judith Rose, and Ingeborg Sapp.

Trustees Absent: Thomas Neale and Christine Suruda.

Trustees Excused: Virginia Brady and Kathleen Schumacher.

Representatives & Staff Present:

Charlie Bainbridge, Town of Plattsburgh Liaison; Michael Kelly, City of Plattsburgh Liaison (arrived at 4:40pm); Jamie Parrotte, Plattsburgh Public Library (PPL) Principal Clerk; Colleen Pelletier, AFSCME Representative, and Stanley Ransom, PPL Director.

Public Forum:

No one addressed the Board.

Approval of Minutes:

On a motion by Harold Brohinsky, seconded by Ingeborg Sapp, the meeting minutes of November 24, 2009, were unanimously carried and passed.

President's Report:

President Lockwood had no report.

Director's Report:

Director Ransom distributed his report of Library Director Goals for 2009, and stated that he will discuss the report at the next Board meeting. He also stated that he would have his Library Director Goals for 2010 at the next Board meeting. Director Ransom then read from his prepared Director's report. Discussion followed regarding WIRY commentaries from Ducky Drake.

Approval of Bills:

An amended abstract of bills was distributed and discussion followed.

On a motion by Linda Parks, seconded by Dee Polhemus, the bills were approved unanimously in the amount of \$9,936.35.

City of Plattsburgh Liaison:

Councilor Kelly reported that the City Council still has two (2) more budget hearings scheduled. He also stated that the Library budget hearing was successful and he was honored to be a part of this group.

Town of Plattsburgh Liaison:

Charlie Bainbridge had nothing to report.

Clinton Essex Franklin Liaison:

Ewa Jankowska was unavailable to report.

Building and Grounds Committee Report:

Dee Polhemus had nothing to report. Director Ransom reported that he is talking with the City Engineer and Triangle Electric regarding the solar panel project and explained why the Library was turned down by NYSERDA.

Computers:

Alexander Insley reported that a committee meeting was held last Thursday regarding concerns the Library was having with its current IT provider. The committee came up with better ways to improve the service. Discussion followed. It was decided that Director Ransom would meet with TJ Myers, of Innerworks Computers, and discuss options for improving service.

Finance Committee Report:

Thomas Neale was unavailable to report. Director Ransom reviewed the year-to-date budget report and reported that the Library was within budget at 98.3% for the month of December.

Friends of the Library Committee Report:

Linda Parks reported that the Friends had met earlier that day and distributed November meeting minutes. She also reported that the Friends were working on a birdhouse fundraiser and making plans for the Spring Luncheon. Director Ransom reported on new art exhibits at the Library and stated that the Friends gave out individual Christmas “goodie” bags to the Library staff.

Negotiating Committee Report:

Thomas Neale was unavailable to report. Director Ransom reported that a teleconference to PERB was re-scheduled to January 27th, 2010 at Attorney Lori Cantwell’s office.

Personnel Committee Report:

Christine Suruda was unavailable to report. Director Ransom reported that Renata Flemming, Library Page, resigned and an advertisement will be placed to fill her position.

Social Committee Report:

Linda Parks distributed a book that was purchased by the Board in honor of Dr. Ultee’s service to the Library. She will present the book to Dr. Ultee before placing the book in the Library’s collection.

Correspondence:

No correspondence was received.

Old Business:

No Old Business was discussed.

New Business:

Book Return Box: Director Ransom discussed the need for a book return box and distributed handouts regarding several types of book return boxes. Discussion followed. Because this item is not budgeted to purchase with Library funds, it was decided that a suggestion could be made to the editor of the *Press Republican* to write an editorial asking the public to fund a book return box.

Budget Transfer: A check from Durocher Auto Sales (\$100) was received as a donation to the Library. This check was deposited in the Gifts and Donations revenue line and will need to be transferred to the Library expenditure budget.

On a motion by Harold Brohinsky, seconded by Alexander Insley, unanimously carried and passed to amend the budget as follows:

Increase estimated revenues for Gifts and Donations (A/C 612700002705) by	<u>\$100.00</u>
Total increase in estimated revenues:	\$100.00

Increase appropriation for Tech Spec/Materials (A/C 674100004330) by	<u>\$100.00</u>
Total increase in appropriations:	\$100.00

Media Response: Discussion followed regarding the Library's response to WIRY commentaries and the pros and cons of a Special Library District.

Next Meeting:

The next meeting will be Tuesday, January 26th, 2010, at 4:30 p.m. in the auditorium of the Plattsburgh Public Library.

Adjournment:

On a motion by Alexander Insley, seconded by Judith Rose, was unanimously carried and passed, the Board moved to adjourn at 5:14 p.m.

Transcribed by: Jamie Parrotte