

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
January 24, 2017

Call to Order:

No meeting took place due to inclement weather.

Approval of Bills:

Through an email polling of the Plattsburgh Public Library Board of Trustees, held January 24, 2017, the following resolution was adopted:

By Keri Mack, seconded by Jennifer Creedon

Resolved to accept the abstract of bills – claims #695-719, in the amount of \$19,734.83 for 2016, was unanimously carried and passed.

Resolved to accept the abstract of bills – claims #720-731, in the amount of \$9,551.59 for 2017, was unanimously carried and passed.

Voting in the affirmative: Betsy Baker, Jennifer Creedon, Alex Insley, Keri Mack, Donald Moore, and Shirley O’Connell

Voting in the negative: No one

Budget Transfer and Authorize Payment:

Through an email polling of the Plattsburgh Public Library Board of Trustees, held January 26, 2017, the following resolution was adopted:

By Donald Moore, seconded by Alex Insley

Resolved that the following budget adjustment be made:

Increase appropriated Capital Reserve (6-0514) (A/C 6-0878) by	<u>\$ 11,746.00</u>
Total increase in appropriation:	\$ 11,746.00

Increase appropriation Capital Outlay (6-0960) (A/C 6-7410-000-3000) by	<u>\$ 11,746.00</u>
Total increase in appropriation:	\$ 11,746.00

Resolved to authorize payment of \$11,746.00 to B&E Development as 50% down payment for work on Men’s bathroom, Young Adult room and book drop.

Voting in the affirmative: Betsy Baker, Jennifer Creedon, Alex Insley, Keri Mack, Donald Moore, Shirley O’Connell, and Richard Schaefer

Voting in the negative: No one

Amend B&E Development Estimate:

Through email polling of the Plattsburgh Public Library Board of Trustees, held February 2, 2017, the following resolution was adopted:

By Don Moore, seconded by Richard Schaefer

Resolved to amend the B&E Development estimate from \$10,772 to \$17,742, which reflects additional upgrades to be done as part of the remodeling of the Men’s bathroom.

Voting in the affirmative: Jennifer Creedon, Alex Insley, Keri Mack, Donald Moore, Shirley O’Connell, and Richard Schaefer

Voting in the negative: No one

Next Meeting:

The next meeting will be held February 28, 2017 at 4:30 pm in the Smart Room of the Plattsburgh Public Library.