

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
September 26, 2017

Call to Order:

The meeting was called to order at 4:37 pm by President Shirley O'Connell

Trustees Present:

Shirley O'Connell, President; Keri Mack, Vice President; Jennifer Creedon, Secretary; Betsy Baker, Patrick McFarlin, and Richard Schaefer

Trustee Excused:

Alex Insley

Representatives & Staff Present:

Rachelle Armstrong, City of Plattsburgh Liaison; Betsy Brooks, Clinton Essex Franklin Library System (CEF) Liaison; Anne de la Chapelle, Plattsburgh Public Library (PPL) Director; Jamie Parrotte, Administrative Assistant; Libby Post, Library Advocacy Consultant; and Betsy Smith, AFSCME Representative

Public Forum:

No one addressed the board.

Clinton Essex Franklin Library System Liaison:

Betsy Brooks had no report.

Approval of Minutes:

On a motion by Jennifer Creedon, seconded by Betsy Baker, to accept the Regular Meeting Minutes of July 25, 2017, and August 22, 2017 was unanimously carried and passed.

Director's Report:

Director de la Chapelle reported that she learned yesterday from the State Library that the Maintenance of Effort issue is over and they are satisfied with the explanation that she and our Treasurer, Richard Marks prepared. Because of this, the state funding is forthcoming and we will not take a cut.

Finance and Facilities:

Patrick McFarlin referred to his budget spreadsheet and reported we are well within our budget and with the state money coming in, we are being fiscally responsible, and doing well. Discussion followed regarding 3D printers and the maker space.

Councilor Armstrong discussed reasons why the library hadn't been asked to cut their operating budget, such as previous sacrifices the library had made, and the Board & Director being so efficient and forward-looking. President O'Connell thanked Rachelle and thanked Anne for keeping the ship on course.

Approval of Bills:

On a motion by Richard Schaefer, seconded by Patrick McFarlin, to accept the abstract of bills – claims #917-947, in the amount of \$10,301.36, was unanimously carried and passed.

Old Business:

District and Funding Options Presentation:

Libby Post distributed presentation materials to the Board, and then gave a power point presentation on District and Funding Options. Discussion followed regarding the presentation. It was decided that a School District Public Library is the best option and the conversation would continue at the October meeting.

New Business:

No new business was discussed.

Next Meeting:

The next meeting will be held October 24, 2017 at 4:30 pm in the Smart Room of the Plattsburgh Public Library.

Adjournment:

On a motion by Jennifer Creedon, seconded by Betsy Baker, unanimously carried and passed, the Board moved to adjourn at 6:06 pm.

Transcribed by Jamie Parrotte

LIST OF MOTIONS

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