

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
October 24, 2017

Call to Order:

The meeting was called to order at 4:30pm by President Shirley O'Connell

Trustees Present:

Shirley O'Connell, President; Keri Mack, Vice President; Betsy Baker, Alex Insley, Patrick McFarlin, and Richard Schaefer

Trustee Excused:

Jennifer Creedon

Representatives & Staff Present:

Charlie Bainbridge, Town of Plattsburgh Liaison; Betsy Brooks, Clinton Essex Franklin Library System (CEF) Liaison; Anne de la Chapelle, Plattsburgh Public Library (PPL) Director; Pat Loughan, Friends of the Library President; Jamie Parrotte, Administrative Assistant; and Betsy Smith, AFSCME Representative

Public Forum:

Pat Loughan announced that the Friends of the Library were having a 30th Anniversary reception in the auditorium on November 14th at 11am, and invited the Board to attend and honor its ten original members. Pat also invited the new members of the Board to join the Friends, since annual memberships begin in October. Lastly, Pat stated she had been elected as Member at Large in the Friends of the Library section of New York Library Association (NYLA).

Clinton Essex Franklin Library System Liaison:

Betsy Brooks stated the CEFLS Board of Trustees just approved the Service Priorities for 2018 and distributed copies to the Board.

Approval of Minutes:

On a motion by Keri Mack, seconded by Patrick McFarlin, to accept the Regular Meeting Minutes of September 26, 2017 was unanimously carried and passed.

Director's Report:

Director de la Chapelle reported the only key item from her report is the unveiling of the mural, which is set for this Friday. The Friends are providing refreshments for the event, with an after party at Olive Ridley's. Anne added that she was asked to join the board of the Leadership and Management Section (LAMS) of NYLA, and she will attend her first meeting at the Annual Conference in November. President O'Connell thanked Anne, stating that recognition for our area is always good.

Finance and Facilities:

Patrick McFarlin reported that the committee did not meet, but looking over the MUNIS report it seems that we are healthy financially.

Approval of Bills:

On a motion by Patrick McFarlin, seconded by Alex Insley, to accept the abstract of bills – claims #948-969, in the amount of \$10,271.48, was unanimously carried and passed.

Old Business:

Special District Public Library Option:

Director de la Chapelle stated she got a lot of good feedback regarding the meeting last month with Libby Post. After discussion, it was decided that the Board would not move forward with a Special District Public Library at this time, but felt it was important that they were aware of this option for the future.

New Business:

Alex Insley resigned from the Board stating family matters.

On a motion by Richard Schaefer, seconded by Patrick McFarlin, thanking Alex Insley for his years of service and wished him and his family well, was unanimously carried and passed.

Next Meeting:

The next meeting will be held November 28, 2017 at 4:30pm in the Smart Room of the Plattsburgh Public Library.

Adjournment:

On a motion by Richard Schaefer, seconded by Keri Mack, unanimously carried and passed, the Board moved to adjourn at 5:00pm.

Transcribed by Jamie Parrotte

LIST OF MOTIONS

Approval of Minutes:

On a motion by Keri Mack, seconded by Patrick McFarlin, to accept the Regular Meeting Minutes of September 26, 2017 was unanimously carried and passed.

Approval of Bills:

On a motion by Patrick McFarlin, seconded by Alex Insley, to accept the abstract of bills – claims #948-969, in the amount of \$10,271.48, was unanimously carried and passed.

Trustee Resignation:

On a motion by Richard Schaefer, seconded by Patrick McFarlin, thanking Alex Insley for his years of service and wished him and his family well, was unanimously carried and passed.

Adjournment:

On a motion by Richard Schaefer, seconded by Keri Mack, unanimously carried and passed, the Board moved to adjourn at 5:00pm.