

**Plattsburgh Public Library**  
**Board of Trustees**  
Regular Meeting Minutes  
March 26, 2019

**Call to Order:**

The meeting was called to order at 4:30 pm by Vice President Keri Mack

**Trustees Present:**

Keri Mack, Vice President; Jennifer Creedon, Secretary; and David Monette

**Trustee Excused:**

Elizabeth Baker and Shirley O'Connell

**Representatives & Staff Present:**

Anne de la Chapelle, Plattsburgh Public Library (PPL) Director; Jamie Parrotte, Administrative Assistant; and Betsy Smith, AFSCME Representative. Member of the public present: Leah Sweeney.

**Public Forum:**

No one addressed the Board.

**Approval of Minutes:**

On a motion by Jennifer Creedon, seconded by David Monette, to accept the Regular Meeting Minutes of February 26, 2019, was unanimously carried and passed.

**Director's Report:**

Director de la Chapelle reported the following in addition to her written report:

- Leah Sweeney was introduced as a perspective Board member  
Discussion followed regarding the Emilio Estevez's movie *The Public*, and Director de la Chapelle stated she'd try to get a showing here at the library.

**Finance and Facilities:**

Approval of Bills:

On a motion by Jennifer Creedon, seconded by David Monette, to approve the abstract of bills – claims #1337-1353, in the amount of \$15,898.88, was unanimously carried and passed.

Approval of 2019 Central Library Development Aid Budget:

Director de la Chapelle explained the budget numbers are the same as last year, and the CEF Board is scheduled to approve at their meeting in April. Also, working with the Member Advisory Committee (MAC) for the Central Book Aid (CBA) budget.

On a motion by David Monette, seconded by Jennifer Creedon, to approve the 2019 Central Library Development Aid Budget as presented, was unanimously carried and passed.

**Personnel and Policies:**

Approval of Circulation & DVD Policies:

On a motion by Jennifer Creedon, seconded by David Monette, to approve the Circulation & DVD Policies as presented, was unanimously carried and passed.

**Old Business:**

Oath of Office:

David Monette was administered the Oath of Office.

Trustee Vacancy:

Vice President Mack stated we are still working on it, and if anyone knows of persons interested the requirements are to be a resident of the City, be 18 years of age, and to submit a resume to the Mayor.

**New Business:**

Discussion followed regarding the progress of the Outside Art Mural, how eBooks are purchased, and forthcoming Union contract negotiations.

**Next Meeting:**

The next meeting will be held April 23, 2019 at 4:30 pm in the Smart Room of the Plattsburgh Public Library.

**Adjournment:**

On a motion by David Monette, seconded by Jennifer Creedon, unanimously carried and passed, the Board moved to adjourn at 4:56 pm.

Transcribed by Jamie Parrotte

**LIST OF MOTIONS**

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**Approval of Bills:**

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**Approval of 2019 Central Library Development Aid Budget:**

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**Approval of Circulation & DVD Policies:**

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**Adjournment:**

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