

**Plattsburgh Public Library**  
**Board of Trustees**  
Regular Meeting Minutes  
October 27, 2020

**Call to Order:**

The meeting was called to order at 4:30 pm by President Shirley O'Connell

**Trustees Present:**

Shirley O'Connell, President; Jennifer Creedon, Secretary; Elizabeth Baker, and David Monette

**Trustee Excused:**

Keri Mack

**Representatives & Staff Present:**

Anne de la Chapelle, Plattsburgh Public Library (PPL) Director; Jamie Parrotte, Administrative Assistant; and Betsy Smith, AFSCME Representative

**Public Forum:**

No one addressed the Board.

**Clinton Essex Franklin Library System Liaison:**

No one was available to report.

**Approval of Minutes:**

On a motion by Jennifer Creedon, seconded by Elizabeth Baker, to accept the Regular Meeting Minutes of August 25, 2020 & September 22, 2020; were unanimously carried and passed.

**Director's Report:**

Director de la Chapelle reported the following in addition to her written report:

- Plan to install security cameras with NY State Library Construction Grant funds that have recently been awarded
- Curbside pickup has expanded from the vestibule to the lobby area of the library
- Chapter One Coffee & Tea is raising money for the Children's room

**Finance and Facilities:**

Approval of Bills:

On a motion by Elizabeth Baker, seconded by David Monette, to accept the abstract of bills – claims #1704 - 1720, in the amount of \$4,332.59, were unanimously carried and passed.

**Old Business:**

Trustee Vacancy:

Director de la Chapelle stated she will follow up with David's recommendation, and submit the nomination to the Mayor for appointment on behalf of the Board.

Marble Machine Mural:

Director de la Chapelle stated that artist Sue Young has abandoned the marble machine mechanics of the project, but will make enough tiles this winter and finish the mural in the spring.

**New Business:**

Smiling Sun Mural:

Director de la Chapelle stated she received a request from Outside Art to hang a Smiling Sun mural on the front of the building. After discussion, it was decided by the Board not to install the mural.

**Next Meeting:**

The next meeting will be held on November 24, 2020 at 4:30 pm in the Reference Room of the Plattsburgh Public Library.

**Adjournment:**

On a motion by David Monette, seconded by Elizabeth Baker, unanimously carried and passed, the Board moved to adjourn at 4:40 pm.

Transcribed by Jamie Parrotte

**LIST OF MOTIONS**

**Approval of Minutes:**

On a motion by Jennifer Creedon, seconded by Elizabeth Baker, to accept the Regular Meeting Minutes of August 25, 2020 & September 22, 2020; were unanimously carried and passed.

**Approval of Bills:**

On a motion by Elizabeth Baker, seconded by David Monette, to accept the abstract of bills – claims #1704 - 1720, in the amount of \$4,323.59, were unanimously carried and passed.

**Adjournment:**

On a motion by David Monette, seconded by Elizabeth Baker, unanimously carried and passed, the Board moved to adjourn at 4:40 pm.