

**Plattsburgh Public Library**  
**Board of Trustees**  
Regular Meeting Minutes  
June 22, 2021

**Call to Order:**

The meeting was called to order at 4:30 pm by President O'Connell

**Trustees Present:**

Shirley O'Connell, President; Jennifer Creedon, Vice President; Elizabeth Baker, Secretary; Jacob Avery, David Monette, and Elaine Ostry

**Representatives & Staff Present:**

Anne de la Chapelle, Plattsburgh Public Library (PPL) Director; Jamie Parrotte, Administrative Assistant; and Betsy Smith, AFSCME Representative

**Public Forum:**

Gail Skowronski apologized to the Board for calling the local radio station, regarding the deteriorating brick & mortar, instead realizing that she should have contacted the Director first.

**Approval of Minutes:**

On a motion by Elizabeth Baker, seconded by Jennifer Creedon, to accept the Regular Meeting Minutes of May 25, 2021, were unanimously carried and passed.

**Director's Report:**

Director de la Chapelle reported the following in addition to her written report:

- Discussed the concept plan for the front triangle area of the library
- Discussed the re-dedication of the mural, which will include a movie honoring Jerry Seguin's life

**Finance and Facilities:**

Approval of Bills:

On a motion by Elizabeth Baker, seconded by Jacob Avery, to accept the abstract of bills – claims #1865-1887, in the amount of \$6,286.59, was unanimously carried and passed.

Director de la Chapelle reported that NYS is reimbursing employers for their contributions to unemployment insurance last year and the library received a reimbursement of \$27,621.

**Old Business:**

Code of Conduct:

On a motion by Jennifer Creedon, seconded by David Monette, to remove the Covid-19 restrictions from the Code of Conduct Policy as presented, was unanimously carried and passed.

**New Business:**

No new business was discussed.

**Executive Sessions:**

On a motion by David Monette, seconded by Elizabeth Baker, unanimously carried and passed, the Board voted to go into Executive Session at 4:38 pm, to discuss the employment history of an individual.

On a motion by Jennifer Creedon, seconded by David Monette, unanimously carried and passed, the Board voted to come out of Executive Session at 5:00 pm.

On a motion by Jennifer Creedon, seconded by Jacob Avery, unanimously carried and passed, the Board voted to go into Executive Session at 5:05 pm, to discuss the employment history of an individual.

On a motion by Jennifer Creedon, seconded by David Monette, unanimously carried and passed, the Board voted to come out of Executive Session at 5:10 pm.

**Next Meeting:**

The next meeting will be held July 27, 2021 at 4:30 pm in the Smart Room of the Plattsburgh Public Library.

**Adjournment:**

On a motion by Elizabeth Baker, seconded by Elaine Ostry, unanimously carried and passed, the Board moved to adjourn at 5:17 pm.

Transcribed by Jamie Parrotte

**LIST OF MOTIONS**

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