Regular Meeting
Plattsburgh Public Library
Board of Trustees
Tuesday, October 27, 2026
4:30 PM
Agenda

I. Call to Order
II. Public Forum
III. *Approval of Minutes from September 22, 2026 Meeting
IV. Director's Report
V. Committee Reports
    A. Finance Committee (Chase)
        1. *Approval of Budget Transfers
        2. *Approval of Bills
        3. Next Finance Committee Meeting: Tuesday, November 17, 2026 at 4:00 PM
    B. Community Engagement & Development Committee (Rebecca)
    C. Policy Committee (Nick)
VI. Old Business
    A. *Approval of Updated Cash Management Policy
    B. Training Reminder
    C. November Meeting Reminder
VII. New Business
    A. *Approval of 2026 Central Library Services Aid Proposed Budget
    B. *Adoption of 2027-2031 Long Range Plan of Service/Central Library Plan of Service (with any revisions)
VIII. Executive Session
    A. *Motion to Enter Executive Session (If Needed)
    B. *Motion to Return to Regular Session (If Needed)
    C. *Action on Items Discussed in Executive Session (If Needed)
IX. Next Meeting: November 17, 2026, at 4:30 PM
X. *Adjournment

*Asterisks are items for board action.

If you are unable to attend this meeting, please contact Ben Carman at (518) 536-7442 or carmanb@cityofplattsburgh-ny.gov as soon as possible.

Plattsburgh Public Library
Board of Trustees
Regular Meeting Minutes
Sep 22, 2026 4:30 PM

Call to Order
The meeting was called to order at 4:31 PM by President Rebecca Fox.

Trustees Present
Rebecca Fox, Chase Chen, Elaine Ostry, Nick Dubay, Barbara Barry, Lori Neuhaus, Wanda Carroll, Allison Heard

Trustees Excused
Seth Silver

Representatives & Staff Present
Ben Carman, Library Director
Sarah Spanburgh, Assistant Library Director
Betsy Smith, AFSCME Representative
Sherry Silcio, Principal Clerk & AFSCME Representative
Jennifer Tallon, Plattsburgh City Council Liaison

Public Present
Meghan Rini

Public Forum
Betsy Smith gave an update on the ongoing contract negotiations. A meeting between the union and administration is set for 9/23.

Approval of Minutes
Minutes from the meeting of August 25, 2026 were reviewed and approved with a motion made by Elaine Ostry and seconded by Nick Dubay. Motion carried.

Director's Report
Library Director Carman submitted a written report. The report was reviewed by the Board. Ben went into detail about the state's construction aid application; due to timing with the

energy study, HVAC replacement is being pushed to the next funding cycle and he will be pursuing the necessary update to the fire control panel first.

A motion was made to approve the updated construction aid request and authorize the expenditure for the fire panel upgrade by Elaine Ostry and seconded by Chase Chen. Motion carried.

Director Carman also updated the board on the change to Control Technologies, Inc. to service the library's HVAC system in the future. CTI has also done the required update on the discharge valve on the boiler. Other building repairs will include replacing the second-floor window, which lost a recent battle with the wind. The wind also prevailed at the Battle of Plattsburgh commemoration, where Jen Stone was forced into an early retreat.

Ben introduced Meghan Rini to the board as a community member and library supporter as a potential future board member.

Oath of Office/Vote Ratification - Wanda Carroll

Wanda Carroll took the oath of office, administered by President Rebecca Fox. A motion was made to ratify the actions taken by the Board at the August 25, 2026 meeting in which Wanda Carroll participated by Nick Dubay and seconded by Elaine Ostry. Motion carried.

Committee Reports

- **Finance Committee**
  There was no finance committee meeting.
    - **Approval of Budget Transfers**
      There were two transfers requested from the fund balance. A transfer of $5,000 to Contracted Services to cover legal fees for contract negotiations and a transfer of $2,000 to Repairs to Building to cover AC repairs. A motion to approve these transfers was made by Allison Heard and seconded by Barbara Barry. Motion carried.
    - **Approval of Bills**
      Bills for August 2026 were presented. A motion to approve the bills was made by Wanda Carroll and seconded by Elaine Ostry. Motion carried.
- **Community Engagement & Development Committee**
  No update.

- **Policy Committee**
  Nick has received policies for review from Ben Carman.

Old Business

- As far as Board member recruitment goes, we are happy to report we have a few interested parties and feel prepared for any potential changes coming our way.

New Business

- Approval of the Cash Management Policy was deferred to a future meeting.
- A reminder to all trustees about training opportunities was given and Ben will forward to the board links to different qualified trainings.
- The November meeting will be a week early (11/17) due to the holiday and is also the last board meeting of the year.

Executive Session

A motion was made to go into executive session to discuss ongoing union contract negotiations by Nick Dubay and seconded by Elaine Ostry. Motion carried.

A motion was made to come out of executive session by Nick Dubay and seconded by Wanda Carroll. Motion carried. No action was taken.

Next Meeting

The next regular meeting is scheduled for October 27, 2026, at 4:30 PM at the Plattsburgh Public Library auditorium.

Adjournment

A motion to adjourn was made by Nick Dubay and seconded by Wanda Carroll. The meeting was adjourned at 5:50 PM.

Respectfully submitted by Sarah Spanburgh, Assistant Library Director

Plattsburgh Public Library Director's Report | October 2026
Submitted for October 26, 2026 CEFLS Board Meeting
& October 27, 2026 PPL Board Meeting
Ben Carman, Plattsburgh Public Library Director

Budget & Finance

- Mayor Hughes released his proposed 2027 budget on October 8, with a City allocation to the Library of $834,310, a 5.5% increase over 2026 ($791,080). The public hearing is Thursday, October 29, at 5:30 PM in the Common Council Chambers at City Hall. Sarah and I will attend the November 12 Common Council meeting to answer questions.
- NYSED has approved the Library's $10,000 LSTA grant for "Flexible Access: Expanding Library Services Beyond Walls," and we may proceed with purchasing equipment.

Building & Grounds

- The Library has contracted with L&S Energy Services for an energy study, funded through NYSERDA. Scheduling is in progress.
- Control Technologies' preventive maintenance contract for the HVAC system began October 5.
- I approved Adams Glass's quote to replace the shattered auditorium window on October 7. Installation is pending.

Outreach

- Clinton County Youth Court hosted Chalk the Walk outside the library on September 30, writing positive mental health messages on the sidewalks for Suicide Prevention Month.

Professional Development

- Sarah and I attended the NNYLN Fall Meeting at St. Lawrence University on October 22.
- Sarah, Hannah Kanaly (Library Page), and I will attend the NYLA Annual Conference in Saratoga Springs next week.

Programs & Events

- The monthly documentary screening series with Mountain Lake PBS, POV Community Network, and CEFLS began September 29 with "How to Build a Library."
- NNYLN's Urban Renewal Traveling Exhibit opened October 21 and runs through November 21.
- Local author Carol Hoenig's book talk on September 23 drew 16 attendees, and Cornell Cooperative Extension's Soil Health program on October 17 drew 13.

Strategic Planning/CEFLS

- The draft 2027–2031 Long Range Plan of Service/Central Library Plan of Service was sent to the Board on October 7 and is on the PPL Board's October 27 agenda for adoption.
- CEFLS Executive Director Steve Kenworthy announced he will retire on January 1, 2027.

- CEFLS is phasing out its adult, juvenile, and young adult rotating collections by January 1, while keeping Large Print, audiobook, and DVD collections.

CEFDA Report

- CEFDA met on September 25 at PPL. Members discussed the bylaws revision (still in progress), the CEFLS budget, NYS minimum standards, and the regional Library Crawl. CEFDA requested the following from CEFLS: a mentorship program for new directors; a directory of collection strengths (subject, format, etc.) across member libraries; an onboarding checklist for new directors; a bookmark listing CEFLS services; a reminder to new directors to contact David for listserv subscription; and ongoing help with trustee training.

Current/Upcoming Events & Programs

- Please see included program calendar for November.

Respectfully submitted by Ben Carman, Library Director

08/01/2026

Current Month
MONTH'S PREVIOUS YEAR
Current YTD STATS
Previous YEAR TOTAL

Circulation Stats

Adult Fiction Books	Adult Nonfiction Books	Adult Audio Books	Adult Music CDs	Adult DVDs	Adult Periodicals
1,122	463	50	0	534	61
1,193	514	35	0	563	54
8,351	3,528	394	0	4,100	508
11,933	5,887	538	0	7,188	729

Large Print Fiction	Large Print Nonfiction	Adult Objects	YA Fiction Books	YA Graphic Novels	YA Nonfiction Books
172	3	63	124	92	21
172	16	29	147	74	15
1,258	53	270	687	597	150
1,748	160	293	885	773	99

Childrens Fiction Books	Children's Picture Books	Children's Early Readers	Children's Graphic Novels	Children's Nonfiction Books	Children's Biographies
562	831	288	642	304	28
620	734	436	671	349	44
3,401	4,700	2,507	3,514	2,066	186
4,789	6,948	3,982	4,427	3,033	438

Parenting	Children's Audio Books	Chidlren's DVDs	Children's Periodicals	Children's Objects
9	8	72	0	11
7	4	118	0	23
61	50	830	0	135
83	43	1,128	0	204

EBOOKS	EAUDIO BOOKS	EMAGAZINES	EVIDEO	COMICS PLUS	HERITAGE QUEST
730	548	628	51	66	143
696	519	463	83		0
5,572	4,513	4,912	489	388	800
7,920	5,675	5,305	918	530	393

Other Stats

Door Count	DUE North Borrowing	DUE NORTH Lending	Smart Room Use	Smart Room Attendance	Total Meeting Room Use
7,620			15	45	31
6,556	10	1	17	34	21
50,984	49	33	180	559	244
68,352	53	47	253	677	312

OCLC Borrowing	Auditorium Use	Auditorium Attendance	Total Meeting Room Attendance
0	16	147	192
0	4	75	109
0	64	533	1,092
0	59	716	1,393

Computer, Internet & Website Stats

Public Computer Sessions	Wireless Sessions	Website: Visits	Website: Unique Visits	Website: Page Views
503		3,134	4,759	26,701
428	1,558	2,551	3,954	24,213
3,667	6,910	24,061	37,668	220,952
5,192	18,231	29,758	53,080	292,429

NOVEMBER 2026

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
02	03 **Election Day**	04 Speaker Series 5:30 PM	05 Storytime 10:30 AM	06 Monthly Storytime with Mr. Ben 10:30 AM	07
09 Biblio Café: French Conversation Group 3 PM	10 Collage Cart Session 4 PM - 6 PM	11 **Library Closed**	12 Storytime 10:30 AM	13	14
16	17 Library Time for Adults 11 AM Tuesday Movie Club 12 PM PPL Board Meeting 4:30 PM	18 Traveling Book Club 5:30 PM	19 Storytime 10:30 AM	20	21
23 Biblio Café: French Conversation Group 3 PM	24	25	26 **Library Closed**	27 **Library Closed**	28
30	**Check out our newsletter for all library news, events, and programs at www.plattsburghlib.org!**				

Plattsburgh Public Library

Plattsburgh Public Library

19 Oak Street, Plattsburgh, New York 12901 | 518-563-0921

plattsburghlib.org

Library Hours

Monday
9am – 5pm
Tuesday - Thursday
9am – 7:30pm
Friday
9am – 5pm
Saturday
9am – 5pm

Check for changes & updates on our website or Facebook page.

Biblio Café: French Conversation Group

Every other Monday, 3 PM
Adults
Smart Room

If you are interested in keeping and expanding your conversational French skills, please join us.
All levels, drop-ins welcomed!

Collage Cart Session

Second Tuesday of the month, 4 PM—6 PM
Ages 12 & up

Use magazines, paper, and more to make art!

Library Time for Adults

Third Tuesday of the month, 11 AM
Auditorium

Library Time is an interactive storytime focused on adult learners with intellectual and/or developmental disabilities and a support person. Sensory Considerations: Background noise, music, singing, and movement may be included in this event. Attendees are encouraged to participate in whichever way they feel comfortable.

Storytimes

Storytime | *Family Program, Ages 0-5*

Children's Room
Thursdays, 10:30 AM

Storytime, songs, and movement for the whole family.

Monthly Storytime with Mr. Ben | *All Ages*

Children's Room
First Friday of the month, 10:30 AM

Join Mr. Ben the first Friday of every month for Storytime in the Children's Room!

Speaker Series: "Lost Plattsburgh Our Missing Architectural Roots"

Experts Explain It All: Lifelong Learning for All
Wednesday, November 4, 2026,
5:30 PM
Auditorium

Focusing on the architecture and importance of Plattsburgh buildings destroyed by fire or willful act, and picking up where Allan Everest left off in *Our North Country Heritage* (1972), the presentation discusses how their loss has left a lamentable gap in our nineteenth- and twentieth-century history. Our series aims to bring local topic experts to the library to share their knowledge with the general community--everyone is welcome! A Q&A/discussion will follow each presentation.

Emeritus Professor of History at SUNY Plattsburgh, Dr. James M. Lindgren is an internationally recognized scholar of the historic preservation and museum movements in the United States. He is the author of Preserving Maritime America (University of Massachusetts Press, 2019) and over sixty other publications. He taught courses on historic preservation, history museums, and historic sites for thirty-seven years at Plattsburgh State, where he received the SUNY Chancellor's Award for Excellence in Scholarship. He earned his Ph.D in History, Phi Beta Kappa, from the College of William and Mary.

JOIN THE DISCUSSION

Traveling Book Club

Third Wed. of November due to holiday!

Wednesday, November 18,
5:30 PM

We discuss our pick of the month and determine what we are reading next and where we will meet for next session. Bring yourself and your love of reading. **Join the Traveling Book Club Facebook Group!**

Tuesday Movie Club

Once a month
November 17, 12 PM
2nd Floor Auditorium

November's fIlm: Arrest the Midwife

A new free, monthly documentary series brought to you by Mountain Lake PBS, POV, and libraries across the Clinton-Essex-Franklin Library System. Once a month, we screen a powerful documentary at the library — then stick around to talk about it.

Learn more at mountainlake.org/movieclub
This program is made possible by a grant from American Documentary | POV, with funding provided by the National Endowment for the Arts.

For more information visit our website: https://www.plattsburghlib.org/

Ben Carman, Library Director
19 Oak Street, Plattsburgh, NY 12901
carmanb@cityofplattsburgh-ny.gov
(518) 536-7442

At a regular meeting of the Plattsburgh Public Library Board of Trustees, held **October 27, 2026**, the following motions were approved:

- **Approval of Budget Transfer:**
  On a motion by _____, seconded by _____, to approve the following budget transfer(s), unanimously carried and passed:

From	To	Amount	Reason
Fund Balance	Repairs to Building (4451)	$7,500	To cover current overage including $5,000 NYSERDA energy study encumbrance, and upcoming repairs.

- **Approval of Bills:**
  On a motion by _____, seconded by _____, to accept the abstract(s) of bills – claims **#5533-5560**, in the amount of **$14,885.86**, unanimously carried and passed.

Voting in the affirmative: ALL
Voting in the negative: NONE
CARRIED
CERTIFIED A TRUE COPY

_____
Ben Carman
Library Director
Plattsburgh Public Library

Copy to: Richard A. Marks, City Chamberlain

PPL Abstract of Bills (October 2026)			Claims #5533–5560		
Code	***Claim #***	***Vendor Name***	***Object of Expense***	***To Be Encumbered***	***Expended***
0-2500	***Other Equipment***				
	5533	Amazon	DOCUMENT CAMERA		$115.00
	5534	Amazon	BOOK SCANNER		$350.46
0-4330	***Technical Materials & Supplies***				
	5535	Ingram	BOOK INVOICES 9/9-9/14		$696.17
	5536	Midwest Tape	AV INVOICES 9/11-9/18		$211.18
	5537	Ingram	BOOK INVOICES 9/17-9/24		$716.19
	5538	Ingram	BOOK INVOICES 9/25-10/2		$911.66
	5539	Midwest Tape	AV INVOICES 9/29-10/1		$251.68
	5540	Ingram	BOOK INVOICES 10/4-10/12		$463.27
	5541	Ingram	BOOK INVOICES 10/14-10/15		$212.45
	5542	Midwest Tape	AV INVOICE 10/14		$47.99
0-4340	***Building & Grounds Supplies***				
	5543	NYSEG	SEP NYSEG GAS CHARGES (BLANKET PO)		$35.81
	5544	Staples	SEP BLDG SUPPLIES (HAND SAN)		$35.83
0-4411	***Electricity***				
	5545	City of Plattsburgh	ELECTRICITY CHARGES SEP		$713.04
0-4412	***Water***				
	5546	City of Plattsburgh	WATER CHARGES SEP		$293.20
0-4413	***Sewer***				
	5547	City of Plattsburgh	SEWER CHARGES SEP		$116.26
0-4414	***Telephone***				
	5548	Konica Minolta	PHONE USAGE - OCT		$138.27
0-4430	***Contracted Services***				
	5549	City of Plattsburgh	REFUSE CHARGES SEPT		$36.15
	5550	Ralph Daust	LAWN MOWING JUL-SEP 2026 (8 VISITS)		$400.00
	5551	Northern Sanitation	RECYCLING SEPT		$32.42
	5552	SOMKMMZ	PROFESSIONAL SERVICES	$1,339.50	
0-4431	***Printing & Copying***				
	5553	US Bank Equipment	CH RM PRINTER CONTRACT		$45.19
0-4451	***Repairs to Buildings***				
	5554	CC	KEYS, PAINT + PAINT SUPS		$139.82
	5555	Commercial Sales	REPLACEMENT SOAP DISPENSERS/REFILLS		$113.98
	5556	Control Technologies	BOILER DISCHARGE PIPE INSTALLATION	$1,096.69	
	5557	L&S Energy Services	ENERGY STUDY DEPOSIT (NYSERDA GRANT)	$5,000.00	
	5558	Valley Sanitation	DUMPSTER SERVICE		$643.65
0-4462	***Conferences***				
	5559	NYLA	NYLA CONFERENCE REGISTRATION		$620.00
	5560	NYLA	NYLA CONFERENCE REGISTRATION (HK)		$110.00
			TOTALS	**$7,436.19**	**$7,449.67**
					TOTAL $14,885.86

TO: Richard A. Marks, City Chamberlain

You are hereby authorized to pay to the several claimants and vendors above, listed from money properly appropriated and which is hereby certified to be available, therefore, the amounts shown opposite the several names as set forth above, the aggregate of which is **14885.86,** for which claim vouchers were audited and approved by the Plattsburgh Public Library Board at which such payments were duly authorized, at the meeting held on **10/27/2026.**

_____ _____

Rebecca Fox **Date**
President

_____ _____

Elaine Ostry **Date**
Vice President

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning September 13, 2026 and ending on September 26, 2026 inclusive.

	Purpose for which Received		Amount
6126-2613	Overdue Charges		$ 21.00
6127-2655	Minor Sales		$ 171.11
6127-2690	Lost/Damaged Property		$ 183.00
6127-2705	Gifts and Donations (Misc. Patron Donations)		$ 245.60
9/17	Reimbursement to Petty Cash (from Gifts and Donations) - see receipts		$ (1.50)
		sub-total	$ 619.21
L-0632	Sales Tax @ 8.0% (Minor Sales - Supplies Only)	General	$ 13.69
		TOTAL	**$ 632.90**

Dated, Plattsburgh, NY: October 1, 2026

Signed by BR Carman, Library Director

Received of Ben Carman the aforesaid amount of:
Six hundred thirty-two dollars and ninety cents this 1st day of October, 2026.

Kasey Koch
Kasey Koch
Accountant

2026 Library Budget Lines *- EXPENDITURES*

		BUDGETED	ADJUSTMENTS/ TRANSFERS	ENCUMBERED/ SPENT	REMAINING	PERCENTAGE SPENT
0-2200	Office Equipment	$ -	$ -	$ -	$ -	
0-2500	Other Equipment	$ 5,000.00	$ 8,000.00	$ 8,971.63	$ 4,028.37	69%
0-3000	Capital Outlay	$ -	$ -	$ -	$ -	
0-4330	Technical Materials & Supplies	$ 55,000.00	$ 1,495.80	$ 47,278.84	$ 9,216.96	84%
0-4340	Building & Grounds Supplies	$ 10,000.00	$ 2,000.00	$ 11,983.25	$ 16.75	100%
0-4350	Office Supplies	$ 2,500.00	$ -	$ 2,472.88	$ 27.12	99%
0-4430	Contracted Services	$ 21,900.00	$ 5,000.00	$ 24,565.87	$ 2,334.13	91%
0-4431	Printing & Copying	$ 4,000.00	$ 550.00	$ 4,610.57	$ (60.57)	101%
0-4432	Program Costs	$ 2,000.00	$ 3,750.00	$ 3,320.86	$ 2,429.14	58%
0-4451	Building Repairs	$ 3,500.00	$ 2,000.00	$ 11,421.54	$ (5,921.54)	208%
0-4462	Conferences	$ 2,000.00	$ -	$ 760.00	$ 1,240.00	38%
0-4470	Postage	$ 1,500.00	$ -	$ 1,281.33	$ 218.67	85%
Total Library Budget Lines		***$ 107,400.00***	***$ 22,795.80***	***$ 116,666.77***	***$ 13,529.03***	***90%***

2026 City Budget Lines *- EXPENDITURES*

		BUDGETED	ADJUSTMENTS/ TRANSFERS	ENCUMBERED/ SPENT	REMAINING	PERCENTAGE SPENT
0-4440	Fees for Services	$ 1,405.00		$ 1,392.00	$ 13.00	99%
0-4420	Library Liability Insurance	$ 23,889.00		$ 19,382.66	$ 4,506.34	81%
0-1100	Regular Payroll	$ 504,613.98		$ 399,370.08	$ 105,243.90	79%
0-1200	Overtime Payroll	$ 2,500.00		$ 3,013.94	$ (513.94)	121%
0-1400	Non-Payroll Compensation	$ 6,000.00		$ 6,000.00	$ -	100%
0-4411	Electricity	$ 11,250.00		$ 9,099.17	$ 2,150.83	81%
0-4412	Water	$ 3,520.00		$ 2,638.80	$ 881.20	75%
0-4413	Sewer	$ 1,400.00		$ 1,046.34	$ 353.66	75%
0-4414	Telephone	$ 30,000.00		$ 32,487.61	$ (2,487.61)	108%
0-8000	State Retirement Benefits	$ 80,799.00		$ 17,365.92	$ 63,433.08	21%
0-8000	Social Security Benefits	$ 39,269.00		$ 29,980.76	$ 9,288.24	76%
0-8000	Workers Comp Benefits	$ 2,527.00		$ 2,513.88	$ 13.12	99%
0-8000	Disability Benefits	$ 404.00		$ 325.33	$ 78.67	81%
0-8000	Health Insurance Benefits	$ 156,973.00		$ 135,753.24	$ 21,219.76	86%
0-8000	Cafeteria Plan Benefits	$ 100.00		$ 46.68	$ 53.32	47%
0-8000	EAS Benefits	$ 367.00		$ 353.38	$ 13.62	96%
0-9000	Debt Services	$ 4,629.00		$ 4,629.00	$ -	100%
Total City Budget Lines		***$ 869,645.98***	***$ -***	***$ 665,398.79***	***$ 204,247.19***	***77%***
Total Expenditures		***$ 977,045.98***	***$ 22,795.80***	***$ 782,065.56***	***$ 217,776.22***	***78%***

2026 Revenue Report

		BUDGETED	TRANSFERS	RECEIVED	TO BE REC'D	% RECEIVED
2401	Interest Temporary Investments	$ 15,450.00		$ 3,674.90	$ 11,775.10	24%
2404	Special Res Int Temp Inv.	$ 7,931.00		$ 1,232.63	$ 6,698.37	16%
2410	Rental Real Property	$ -		$ -	$ -	
2613	Overdue Charges (Fines & Fees)	$ 300.00		$ 346.40	$ (46.40)	115%
2650	Sale of Scrap	$ -		$ -	$ -	
2655	Minor Sales	$ 3,700.00		$ 4,514.12	$ (814.12)	122%
2680	Insurance Recovery Property	$ -		$ -	$ -	
2682	Disability Insurance Recoveries	$ -		$ -	$ -	
2690	Lost/Damages Property Rmbt.	$ 1,500.00		$ 1,561.99	$ (61.99)	104%
2701	Refund Prior Year Expense	$ -		$ -	$ -	
2705	Gifts & Donations	$ 7,000.00		$ 7,688.15	$ (688.15)	110%
2755	Endowment/Trust Fund Income	$ 18,000.00		$ 10,689.00	$ 7,311.00	59%
2760	CEF Library System Grant	$ -		$ 200.00	$ (200.00)	
2770	Misc. Receipts/Local Grants	$ -		$ 6,750.00	$ (6,750.00)	
2810	General(Local Share)	$ 791,080.00		$ 659,233.10	$ 131,846.90	83%
2882	Capital Reserve Fund	$ -		$ -	$ -	
3840	LLSA Library Aid	$ 7,828.00		$ 8,703.79	$ (875.79)	111%
3841	CLDA Library Aid (CLSA)	$ 99,257.00		$ 50,000.00	$ 49,257.00	50%
3842	State Aid General	$ -		$ -	$ -	
4090	Federal USAC-Erate Funds	$ 25,000.00		$ 23,461.21	$ 1,538.79	94%
Total Revenue		***$ 977,046.00***	***$ -***	***$ 778,055.29***	***$ 198,990.71***	***80%***

Direct Deposit Revenue 2026

DATE	DESCRIPTION	REVENUE LINE	AMOUNT	Transfer to Expenditure Line	DATE
3/19/26	SRP Stewarts Local	2770	$750.00	4432	3/31/26
4/15/26	ACF GRANT	2770	$6,000.00	2500	5/6/26

Plattsburgh Public Library
Cash Management Policy DRAFT
Approved by the Plattsburgh Public Library Board of Trustees XX/XX/XX

Purpose

This policy establishes guidelines for the accurate, secure handling, reconciliation, and deposit of cash received by the Library.

Cash Register Use and Transactions

- Cash payments may only be collected by authorized staff, including administrators, librarians, and clerks. Pages and volunteers are not permitted to handle cash.
- The cash register is programmed with individual staff codes to track all transactions.
- Each transaction must be recorded at the time of payment.
- Receipts are available and will be provided upon patron request.
- Access to register administrative functions, not including running Z reports, is restricted to the Director and Assistant Director via password login.
- The Library will work toward integrating its transaction system with the City's financial system to allow for direct or automated posting of cash transaction records.

Daily Cash Handling and Reconciliation

- At the end of each day, the librarian on duty will complete and sign a cash count slip, compare totals to the register Z report, note discrepancies, place cash in a bag, and secure it in the safe.
- The following business day, the Assistant Director or Director will perform a second count, investigate and clear any discrepancies, sign off, and transfer funds to the deposit bag.
- Any discrepancies are noted on the receipt. Z report numbers are verified to be in sequential order during daily reconciliation to ensure no reports have been missed or deleted.
- The cash from both Friday and Saturday will be counted on the next business day.
- Administration will compare cash counts, Z reports, and system reports prior to deposit.

Plattsburgh Public Library
Cash Management Policy DRAFT
Approved by the Plattsburgh Public Library Board of Trustees XX/XX/XX

Cash Drawer Setup

- A designated staff member prepares the drawer with a standard starting amount of $50.
- A change bag and backup bag are each maintained with $50 as needed.

Safeguarding of Cash

- Cash drawers are secured and accessible only via staff login.
- Only one staff member may use the register at a time.
- Safes are restricted to authorized personnel.
- Safe combinations are changed when an employee with safe access leaves or is terminated, or following any security incident.
- Personal funds must not be commingled.
- In the event of a theft or robbery, staff must report the incident immediately to the Director, or to the Assistant Director in the Director's absence, and to the City Finance Office.

Plattsburgh Public Library
Cash Management Policy DRAFT
Approved by the Plattsburgh Public Library Board of Trustees XX/XX/XX

Overages and Shortages

- Discrepancies must be documented.
- Shortages under $10 are documented but require no further action beyond reconciliation attempts.
- Shortages of $10 or more will be investigated jointly by the Assistant Director and Director. If a reasonable reconciliation cannot be made, the matter will be escalated to the City Finance Office and, if warranted, law enforcement.
- Overages are added to donations biweekly after the biweekly deposit is prepared.

Deposit and Reconciliation Procedures

- Deposits are prepared biweekly or more frequently at the Director's discretion.
- The Assistant Director prepares deposits; the Director verifies and signs.
- Reconciliation includes comparison of cash, reports, and records.
- Deposits are delivered to the City Finance Office by the Assistant Director or Director.

Submission to City Finance Office

- Deposits submitted to the City Finance Office include a signed receipt of cash deposits with tender breakdown and any other relevant reports.
- The City Finance Office recounts the deposit and issues a receipt, which is retained for the Library's records.

Petty Cash

- The petty cash fund is maintained at $50.
- When petty cash is used, it is logged, receipts are saved, and receipts are submitted with reports.
- The Assistant Director and Director serve as joint custodians of the petty cash fund.
- When the fund is depleted or nearly depleted, the custodians will prepare a replenishment request supported by receipts and logs.
- The petty cash fund is reviewed quarterly by the City Finance Office.

Plattsburgh Public Library
Cash Management Policy DRAFT
Approved by the Plattsburgh Public Library Board of Trustees XX/XX/XX

Policy Review

This policy will be reviewed at least every five years and updated as needed, or earlier if required by law or significant operational changes.

Adoption

This policy shall take effect upon adoption by the Plattsburgh Public Library Board of Trustees and shall remain in effect until amended or rescinded by the Board.

Ben Carman, Library Director
19 Oak Street, Plattsburgh, NY 12901
carmanb@cityofplattsburgh-ny.gov
(518) 536-7442

2026 Central Library Services Aid Proposed Budget

Central Library Services	$100,000.00
Syndetics Subscription for OPAC	$4,200.00
Overdrive Platform	$9,000.00
Libguide Platform	$1,600.00
Databases	$17,000.00
Audio Books/DVDs	$2,400.00
Print Books	$15,000.00
Overdrive Content	$30,790.00
TOTAL	**$179,990.00**

Rebecca Fox
Plattsburgh Public Library
President

Gayla LePage
Clinton-Essex-Franklin Library System
President

MAC Approval: Sent 9/30/26 Approved 10/8/26

CEFLS Board Approval:

PPL Board Approval:

PPL 2027-2031 Long Range Plan of Service/Central Library Plan of Service DRAFT 10/7/26

SUMMARY

This plan covers 2027-2031 and is organized into five sections: Funding, Advocacy and Sustainability; Building and Grounds; Personnel; Community Needs Assessment; and the Central Library Plan of Service. Across all sections, PPL is committed to equity, diversity, and inclusion in how it serves the public, develops its collections, supports its staff, and fulfills its obligations as the CEFLS Central Library.

Additionally, PPL affirms its commitment to intellectual freedom, the ALA Bill of Rights, and the right of all community members to access information without censorship or restriction, particularly in light of ongoing national challenges to library collections and services. PPL is also committed to environmental and organizational sustainability, seeking to reduce energy consumption, operate efficiently, and build long-term institutional resilience. Throughout the plan period, PPL will work to consolidate all institutional policies into a single manual with a regular review schedule, ensuring clarity and consistency across all areas of operation.

SECTION 1: FUNDING, ADVOCACY, AND SUSTAINABILITY

Scope: Reducing dependence on municipal funding through structural change, supplementary municipal contributions, and sustained grant activity, in order to ensure equitable access to library services for all residents of PPL's service area.

1. Board education. Engage a consultant with experience implementing a Special Library District in another library system to present to the Board on what an SLD is, what the process entails, and what outcomes other libraries have achieved. Target: 2027. Measure: Presentation delivered; Board confirms readiness to proceed to committee formation.
2. Committee formation. Form a committee of trustees, staff, and community members to examine the SLD option in depth and develop a recommendation. Target: 2027. Measure: Committee formed; charge documented.
3. Supplementary municipal funding. While the SLD is being explored, consider seeking funding contributions from municipalities in PPL's service area beyond the City of Plattsburgh. Target: 2027-2031. Measure: Outreach made; any agreements documented.
4. Grant sustainability. Maintain current grant cycles across capital projects, programming, technology, and operating categories, with the explicit understanding that grant funding is not a path to long-term sustainable funding. Target: Ongoing. Measure: Active grant cycles maintained; no critical staffing or operating functions dependent solely on grant revenue.
5. Library advocacy. Continue participating in library advocacy at the local and state level, including Library Advocacy Day in Albany, to support adequate local and State Aid and construction funding. Target: Ongoing. Measure: Annual advocacy participation documented.

SECTION 2: BUILDING AND GROUNDS

Scope: Maintaining and improving PPL's building and grounds to support safe, accessible, welcoming, and environmentally sustainable library services for all community members.

1. Critical systems upgrades. Upgrade critical building systems, including the fire alarm panel and HVAC, through state construction aid grant cycles. Target: 2027-2031. Measure: Applications submitted; awarded work completed.
2. Accessibility upgrades. Pursue accessibility improvements throughout the plan period, as capital projects and budget allow. Target: Ongoing. Measure: Improvements logged as they occur.
3. Building envelope. Maintain and improve the building exterior on an ongoing basis, with particular attention to painting, masonry, and windows. Target: Ongoing. Measure: Maintenance and improvements performed and logged annually.
4. Connectivity infrastructure. Explore funding sources and resolve outdated ethernet and connectivity infrastructure throughout the building. Target: Ongoing. Measure: Funding source identified; upgrade completed.
5. Interior maintenance. Continue carpet and flooring replacement on an ongoing basis, with priority on the basement and first floor. Continue painting, lighting, and fixture upgrades. Target: Ongoing. Measure: Replacements tracked year to year.
6. Space reconfiguration. Explore reconfiguration of underutilized spaces to better support PPL's community-hub function, contingent on critical systems being on track. Target: 2029-2031. Measure: Reconfiguration explored and implemented as conditions allow.

SECTION 3: PERSONNEL

Scope: Building a stable, engaged, and equitable workplace that supports excellent library service for the whole community.

- Staffing model review. Review the current staffing model against service demands and evaluate whether additional or restructured positions are warranted, without committing to specific roles in advance. Target: 2027, ongoing. Measure: Staffing model review completed and presented to Board.
- Staff development and engagement. Close the library at least once or twice per year for all-staff in-service training and development. Foster a culture of ongoing professional development across all staff and board levels, including conferences, webinars, and online courses, incorporated into work time wherever possible. Expand staff meeting frequency and committee participation to build more inclusive and shared ownership of library operations. Target: 2027, ongoing. Measure: In-service days held; professional development opportunities tracked; staff meeting structure documented; committee participation tracked.
- Workload equity. Review workload distribution across all staff levels and job classifications to ensure tasks and responsibilities are equitably assigned. Target: 2027 (initial review), ongoing. Measure: Workload review completed; adjustments documented.

SECTION 4: COMMUNITY NEEDS ASSESSMENT

Scope: Understanding and responding to the needs of all community members through ongoing assessment, diverse and equitable programming and collections, and PPL's role as a welcoming community hub. This work is supported by the PPL Board's Community Engagement and Development Committee, which serves as the primary vehicle for community outreach, fundraising, and external partnerships.

1. Social services role. Formally recognize PPL's role as a community social services access point and ensure that staffing, programming, collections, and partnerships reflect and sustain that role alongside PPL's core library mission. Target: Ongoing. Measure: Role formally acknowledged by Board; alignment with core mission documented.
2. Baseline data collection. Deploy a community survey, paper and online, covering programming preferences, print/digital collection preferences, and a general funding-attitude question tied to Section 1. Target: 2028. Measure: Survey distributed; response data collected.
3. Analysis and baseline report. Analyze survey results alongside existing circulation, program attendance, and usage data to establish a baseline for programming and collection decisions. Target: 2029. Measure: Baseline report completed and presented to Board.
4. Collection decisions. Apply baseline survey findings to print/digital balance decisions and collection development policy. Target: Ongoing upon completion of prior steps. Measure: Collection development policy documented and tied to survey data.
5. Programming adjustment. Adjust programming based on baseline survey findings; promote programs and services through social media and community partnerships. Target: Ongoing upon completion of prior steps. Measure: Programming changes implemented; attendance and engagement tracked against baseline.
6. Recurring reassessment cycle. Establish a recurring cycle to repeat survey and usage-data review. Target: Ongoing upon completion of prior steps. Measure: Reassessment cycle documented and followed on schedule.

SECTION 5: CENTRAL LIBRARY ROLE/CENTRAL LIBRARY PLAN OF SERVICE

Scope: Fulfilling PPL's obligations as the CEFLS Central Library by providing equitable access to collections, technology, and services for all residents of the three-county region, in partnership with member libraries and system leadership.

PPL is required as Central Library to:

- Maintain a minimum of 55 open hours per week
- Comply with the CEFLS Direct Access Plan
- Meet Maintenance of Effort requirements
- Employ professional library staff to support Central Library services

PPL receives Central Library Services Aid (CLSA) funding to provide collections, digital resources, and services that benefit all member libraries and their communities.

1. MAC engagement. Strengthen the Members Advisory Council as the primary vehicle for member library input on CLSA priorities. Ensure new directors are connected to MAC and aware of available resources. Present a proposed CLSA budget to MAC, the PPL board, and the CEFLS board annually; provide a closed budget report at the end of each budget year. Target: Ongoing. Measure: MAC meetings held; new directors reached; budget and report presented annually.

2. Collections. Continue to maintain a balance of print and digital resources in CLSA-funded collections, following local and regional circulation trends and MAC input. Codify the existing practice of offering weeded CLSA materials to member libraries before public disposal. Target: Ongoing. Measure: Print-to-digital balance tracked and reported annually; weeding policy documented and followed.

3. Services to member libraries. As Central Library, PPL provides the following services to member libraries and their patrons: reference support and research assistance, collection development consultation, and programming consultation. PPL will clarify and communicate these services to ensure all member libraries, including those with new directors, are aware of what they can ask for. Target: Ongoing. Measure: Services documented and distributed to member libraries; member library awareness tracked through MAC.

0913 Total taxable

Roll Year	City	Change in Total Taxable	% change	Fiscal Year	Tax Rate/1000	Change in tax rate	% change tax rate	Levy	Change in levy	% change	MAYOR
1989	$339,959,199			1990	7.113999			$2,418,469			C. Rennell
1990	$482,454,491	$142,495,292	41.92%	1991	5.486888	-1.627111	-22.87%	$2,647,174	$228,704	9.46%	C. Rabideau
1991	$487,721,844	$5,267,353	1.09%	1992	5.833803	0.346915	6.32%	$2,845,273	$198,099	7.48%	C. Rabideau
1992	$490,305,561	$2,583,717	0.53%	1993	6.024902	0.191099	3.28%	$2,954,043	$108,770	3.82%	C. Rabideau
1993	$489,376,162	-$929,399	-0.19%	1994	6.218198	0.193296	3.21%	$3,043,038	$88,995	3.01%	C. Rabideau
1994	$490,813,858	$1,437,696	0.29%	1995	6.217888	-0.00031	0.00%	$3,051,826	$8,788	0.29%	C. Rabideau
1995	$494,490,778	$3,676,920	0.75%	1996	6.081071	-0.136817	-2.20%	$3,007,034	-$44,792	-1.47%	C. Rabideau
1996	$529,966,980	$35,476,202	7.17%	1997	5.375693	-0.705378	-11.60%	$2,848,940	-$158,094	-5.26%	C. Rabideau
1997	$528,035,598	-$1,931,382	-0.36%	1998	5.293938	-0.081755	-1.52%	$2,795,388	-$53,552	-1.88%	C. Rabideau
1998	$517,413,618	-$10,621,980	-2.01%	1999	5.498652	0.204714	3.87%	$2,845,077	$49,690	1.78%	C. Rabideau
1999	$518,511,542	$1,097,924	0.21%	2000	5.212121	-0.286531	-5.21%	$2,702,545	-$142,533	-5.01%	C. Rabideau
2000	$521,725,100	$3,213,558	0.62%	2001	5.293938	0.081817	1.57%	$2,761,980	$59,435	2.20%	Dan Stewart
2001	$542,368,738	$20,643,638	3.96%	2002	7.287316	1.993378	37.65%	$3,952,412	$1,190,432	43.10%	Dan Stewart
2002	$551,096,659	$8,727,921	1.61%	2003	7.542372	0.255056	3.50%	$4,156,576	$204,164	5.17%	Dan Stewart
2003	$581,080,153	$29,983,494	5.44%	2004	8.187947	0.645575	8.56%	$4,757,853	$601,277	14.47%	Dan Stewart
2004	$646,281,618	$65,201,465	11.22%	2005	7.471992	-0.715955	-8.74%	$4,829,011	$71,158	1.50%	Dan Stewart
2005	$664,580,903	$18,299,285	2.83%	2006	9.789288	2.317296	31.01%	$6,505,774	$1,676,763	34.72%	Dan Stewart
2006	$729,676,795	$65,095,892	9.80%	2007	10.207053	0.417765	4.27%	$7,447,850	$942,076	14.48%	Jack Stewart
2007	$809,017,805	$79,341,010	10.87%	2008	9.960484121	-0.2465689	-2.42%	$8,058,209	$610,359	8.20%	Don Kasprzak
2008	$834,340,085	$25,322,280	3.13%	2009	10.20000	0.239516	2.40%	$8,510,269	$452,060	5.61%	Don Kasprzak
2009	$855,139,937	$20,799,852	2.49%	2010	10.20000	0.00000	0.00%	$8,722,428	$212,159	2.49%	Don Kasprzak
2010	$873,189,337	$18,049,400	2.11%	2011	10.40000	0.20000	1.96%	$9,081,169	$358,741	4.11%	Don Kasprzak
2011	$882,011,196	$8,821,859	1.01%	2012	10.40000	0.00000	0.00%	$9,172,916	$91,747	1.01%	Don Kasprzak
2012	$897,399,118	$15,387,922	1.74%	2013	10.75721	0.35721	3.43%	$9,653,509	$480,593	5.24%	Don Kasprzak
2013	$932,314,802	$34,915,684	3.89%	2014	10.59422	-0.16298	-1.52%	$9,877,152	$223,643	2.32%	Don Kasprzak
2014	$930,597,730	-$1,717,072	-0.18%	2015	10.77935	0.18512	1.75%	$10,031,236	$154,084	1.56%	James Calnon
2015	$927,957,903	-$2,639,827	-0.28%	2016	11.01433	0.23499	2.18%	$10,220,838	$189,602	1.89%	James Calnon
2016	$934,673,151	$6,715,248	0.72%	2017	11.66425	0.64992	5.90%	$10,902,264	$681,426	6.67%	Colin Read
2017	$948,718,535	$14,045,384	1.50%	2018	11.99148	0.32723	2.81%	$11,376,542	$474,278	4.35%	Colin Read
2018	$953,142,286	$4,423,751	0.47%	2019	12.20319	0.21171	1.77%	$11,631,377	$254,835	2.24%	Colin Read
2019	$989,869,458	$36,727,172	3.85%	2020	11.65164	-0.55155	-4.52%	$11,533,602	-$97,775	-0.84%	Colin Read
2020	$999,444,777	$9,575,319	0.97%	2021	11.37083	-0.28081	-2.41%	$11,364,518	-$169,084	-1.47%	C. Rosenquest
2021	$1,023,705,298	$24,260,521	2.43%	2022	11.36973	-0.00110	-0.01%	$11,639,251	$274,733	2.42%	C. Rosenquest
2022	$1,093,511,964	$69,806,666	6.82%	2023	10.86105	-0.50868	-4.47%	$11,876,690	$237,439	2.04%	C. Rosenquest
2023	$1,215,203,861	$121,691,897	11.13%	2024	9.97475	-0.88631	-8.16%	$12,121,349	$244,659	2.06%	C. Rosenquest
2024	$1,289,350,798	$74,146,937	6.10%	2025	9.23152	-0.74323	-7.45%	$11,902,668	-$218,681	-1.80%	W. Hughes
2025	$1,387,815,606	$98,464,808	7.64%	2026	8.74806	-0.48346	-5.24%	$12,140,700	$238,032	2.00%	W. Hughes
2026	$1,402,352,887	$14,537,281	1.05%	2027	8.830526	0.08246	0.94%	$12,383,514	$242,814	2.00%	W. Hughes

CITY OF PLATTSBURGH

MAYOR'S BUDGET 10/8/2026

SUMMARY OF OPERATING BUDGET BY FUNDS

	TOTAL	(A) GENERAL FUND	(C-B) RECREATION COMPLEX	(C-P) PARKING LOT	(F) WATER FUND	(G) SEWER FUND	(L) LIBRARY FUND	(V) DEBT SERVICE FUND	MUN. ELEC. ENTERPRISE
APPROPRIATIONS:									
Legislative	$61,500	$61,500							
Judicial	47,000	47,000							
Executive	160,194	160,194							
Finance	751,996	751,996							
Staff	473,650	473,650							
Shared Services	794,961	794,961							
Special Items	795,180	250,533	$30,156		$346,121	$144,686	$23,684		
Public Safety	9,100,997	9,100,997							
Public Works	1,855,019	1,600,830		$254,189					
Economic Assistance	618,414	618,414							
Culture & Recreation	1,381,509	348,089	331,908				701,512		
Home & Community Service	28,733,818	912,903			2,175,354	5,952,930			$19,692,631
Employee Benefits	13,900,243	9,587,525	80,762	62,352	788,719	1,238,561	284,785		1,857,539
Inter-Fund Transfers	5,389,611	3,137,815	93,731	59,521	1,454,014	639,901	4,629		
Debt Service	4,392,205							$3,765,295	626,910
Trsfr Fund Balance	0		0		0	0	0		
TOTAL APPROPRIATIONS:	$68,456,297	$27,846,407	$536,557	$376,062	$4,764,208	$7,976,078	$1,014,610	$3,765,295	$22,177,080

CITY OF PLATTSBURGH

MAYOR'S BUDGET 10/8/2026

SUMMARY OF OPERATING BUDGET BY FUNDS

	TOTAL	(A) GENERAL FUND	(C-B) RECREATION COMPLEX	(C-P) PARKING LOT	(F) WATER FUND	(G) SEWER FUND	(L) LIBRARY FUND	(V) DEBT SERVICE FUND	MUN. ELEC. ENTERPRISE
LESS: Estimated Revenue Other Than Property Tax									
Real Property Tax Items	$260,464	$260,464							
Non-Property Tax Items	5,766,002	5,766,002							
Departmental Fees	50,100	50,100							
Public Safety Fees	148,375	148,375							
Health	1,475,000	1,475,000							
Transportation	15,000	15,000							
Culture & Recreation	163,000	0	$163,000						
Home & Community Service	35,719,358	642,000			$4,210,358	$6,457,000			$24,410,000
Use of Money & Property	1,133,100	442,000	5,500	$22,600	73,000	561,700	$28,300		
Licenses & Permits	688,865	508,865		180,000					
Fines & Forfeitures	163,850	139,800		23,750			300		
Minor Sales, Comp Loss, Misc	116,200	97,500					18,700		
Inter-Governmental Charges	3,537,457	2,413,557			394,400	729,500			
Inter-Fund Revenues	3,874,745				86,450	23,000		3,765,295	
State Aid	3,817,108	3,504,230				204,878	108,000		
Federal Aid	25,000	0					25,000		
Appropriated Fund Balance	0	0							
TOTAL ESTIMATED REVENUES:	56,953,624	15,462,893	168,500	226,350	4,764,208	7,976,078	180,300	3,765,295	24,410,000
Appropriated/(Surplus) Fund Balances	0				0	0		0	0
Special Assessments-Parking Lot	85,010	.		85,010					
TOTAL ESTIMATED REVENUES & RESOURCES	$57,038,634	$15,462,893	$168,500	$311,360	$4,764,208	$7,976,078	$180,300	$3,765,295	$24,410,000
Add: Available system upgrade funds	2,232,920				$0	$0			2,232,920
Ded: Inter-fund support transfers from tax levy	1,267,069	(1,267,069)	368,057	64,702			834,310		
TOTAL REVENUES:	$70,689,217	27,846,407	$536,557	$376,062	$4,764,208	$7,976,078	$1,014,610	$3,765,295	$24,410,000
CITY TAX LEVY - allocated by fund	**$12,383,514**	$11,116,445	$368,057	$64,702			$834,310		
COUNTY TAX LEVY	**$5,168,162**								

SUMMARY OF GENERAL PROPERTY TAX RATES
PER $1,000 OF ASSESSED VALUATION

	2027	2026	Increase	
General City Tax Rate	**$8.830526**	**$8.748064**	**$0.082462**	**0.943%**
County Tax Rate		**$33.726387**	**($33.726387)**	**-100.000%**
Total Property Tax Rate	**$8.830526**	**$42.474451**	**($33.643925)**	**-79.210%**
City Taxable Value	**$1,402,352,887**	**$1,387,815,606**	$14,537,281	**1.047%**
County Taxable Value		**$1,386,909,586**	###########	**-100.000%**

City of Plattsburgh

Budget Analysis Report [CB] Fund

General Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Finance	$482,681	$504,524	$494,876	$515,197	$509,927	$170,026	$578,364
Police	$4,857,776	$5,007,010	$4,342,443	$4,642,095	$4,260,699	$1,332,585	$4,462,762
Traffic Control	$11,240	$11,540	$11,240	$11,829	$11,240	$3,151	$11,001
Fire	$3,440,695	$3,741,196	$3,581,364	$3,805,081	$3,774,371	$1,229,227	$3,887,481
Animal Control	$42,500	$41,090	$42,500	$32,706	$40,000	$30,854	$47,500
Community Development	$277,647	$372,713	$357,310	$286,971	$404,444	$108,413	$397,289
Zoning & Planning	$5,800	$3,806	$6,175	$4,424	$6,200	$673	$5,700
Parks & Beautification	$413,774	$413,342	$407,098	$432,027	$336,263	$105,851	$358,914
City Clerk	$224,780	$199,379	$241,838	$224,574	$216,348	$72,089	$219,840
Mayor	$289,753	$240,652	$250,661	$219,697	$164,710	$52,061	$160,194
Benefits	$8,563,213	$8,169,985	$9,118,491	$8,593,110	$9,108,433	$2,785,102	$9,587,525
Waste Collection	$548,218	$433,839	$565,686	$423,923	$533,800	$101,195	$548,289
PW Snow & Ice	$499,918	$406,725	$487,618	$438,803	$438,631	$288,423	$480,151
PW Street Maintenance	$592,192	$620,005	$511,205	$577,076	$674,762	$88,624	$752,242
PW Street Admin	$236,170	$197,894	$212,713	$215,109	$239,512	$67,301	$218,446
City Historian	$500	$0	$0	$0	$500	$0	$500
Building Inspector	$522,187	$434,309	$505,629	$470,856	$458,159	$144,541	$531,653
Economic Development	$71,550	$192,803	$178,175	$210,050	$180,625	$46,358	$131,125
Publicity	$79,000	$75,198	$79,000	$80,527	$79,000	$10,254	$90,000
City Parks	$0	$0	$0	$0	$200,758	$37,707	$332,589
Celebrations	$0	$15,740	$0	$14,983	$0	$0	$15,000
Audit	$16,912	$16,912	$17,847	$17,847	$18,917	$0	$19,810
Assessment	$140,692	$136,550	$140,693	$153,521	$152,067	$1,000	$153,822
Elections	$122,000	$59,806	$70,000	$56,851	$73,810	$0	$73,810
Municipal Buildings	$58,100	$91,226	$45,450	$97,111	$53,950	$31,681	$63,700
Central Data Processing	$538,391	$471,526	$569,919	$559,451	$569,559	$217,517	$731,261
Insurance	$114,424	$132,144	$172,813	$166,220	$231,254	$102,810	$215,033
Municipal Assoc Dues	$6,500	$5,891	$6,500	$5,891	$6,500	$5,891	$6,500
Taxes on Municipal Land	$38,000	$28,739	$39,000	$23,245	$29,000	$8,473	$29,000

City of Plattsburgh

Budget Analysis Report [CB] Fund (Continued)

General Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Municipal Court	$140,188	$48,218	$138,750	$23,051	$132,500	$18,082	$47,000
Common Council	$64,050	$63,231	$64,050	$61,942	$63,550	$20,276	$61,500
Corporation Counsel	$154,500	$225,735	$184,000	$191,305	$184,000	$56,163	$180,000
Asset Seizure	$90,679	$28,156	$91,000	$18,894	$92,500	$872	$92,500
Crossing Guards	$84,400	$64,194	$86,400	$60,388	$89,400	$22,804	$68,100
Street Lighting	$221,460	$226,402	$221,460	$176,106	$221,500	$42,771	$149,991
Interfund Tranfer	$3,679,976	$4,985,586	$3,678,421	$4,303,266	$3,295,354	$799,882	$3,137,815
APPROPRIATIONS TOTAL	**$26,629,866**	**$27,666,067**	**$26,920,326**	**$27,114,127**	**$26,852,242**	**$8,002,656**	**$27,846,407**
Estimated Revenues							
Finance	$18,023,874	$18,718,002	$18,214,473	$18,603,529	$18,616,366	$13,389,506	$18,955,980
Police	$201,520	$151,038	$191,020	$216,218	$191,000	$76,345	$147,000
Fire	$969,500	$1,229,517	$1,102,500	$1,418,933	$1,402,500	$483,953	$1,400,675
Community Development	$32,000	$27,300	$28,800	$40,016	$26,500	$25,565	$46,000
Transfer Fund Balance	$0	$0	$0	$0	$36,609	$0	$0
City Clerk	$101,880	$127,781	$113,555	$125,491	$119,640	$55,889	$110,665
PW Street Admin	$934,102	$749,268	$865,750	$764,385	$798,090	$192,646	$663,500
Building Inspector	$654,790	$404,638	$313,400	$300,227	$239,000	$128,198	$483,000
Central Data Processing	$265,000	$283,961	$280,000	$341,664	$285,000	$0	$375,000
Non Departmental	$5,557,256	$7,293,439	$5,826,322	$5,653,543	$5,137,537	$316,100	$5,664,587
ESTIMATED REVENUES TOTAL	**$26,739,922**	**$28,984,945**	**$26,935,820**	**$27,464,007**	**$26,852,242**	**$14,668,202**	**$27,846,407**
Calculation Row	$110,056	$1,318,878	$15,494	$349,880	$0	$6,665,546	$0

City of Plattsburgh

Budget Analysis Report [CB] Fund

Rec Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Benefits	$80,047	$76,702	$93,585	$81,273	$88,376	$23,140	$80,762
Audit	1,887	1,887	2,025	2,025	2,147	0	2,248
Insurance	33,835	36,136	31,643	46,989	26,516	16,213	27,908
Recreation Admin	91,825	44,763	108,073	66,968	69,758	18,455	72,158
Recreation Beach	215,315	216,042	205,839	177,122	166,050	7,718	171,500
Recreation Gym	97,903	93,754	80,839	105,777	76,500	21,633	74,500
Recreation Marina	14,000	7,852	10,000	6,850	16,250	2,627	13,750
Interfund Tranfer	145,117	145,117	118,326	118,326	111,498	2,819	93,731
APPROPRIATIONS TOTAL	**679,929**	**622,253**	**650,330**	**605,330**	**557,094**	**92,604**	**536,557**
Estimated Revenues							
Recreation Admin	4,000	32,427	24,500	39,801	49,500	12,000	34,500
Recreation Beach	110,900	112,512	119,000	75,290	70,800	0	75,000
Recreation Marina	70,000	31,115	77,500	91,283	50,000	25,500	53,500
Non Departmental	495,029	432,744	429,330	430,245	386,794	125,698	373,557
ESTIMATED REVENUES TOTAL	**$679,929**	**$608,798**	**$650,330**	**$636,619**	**$557,094**	**$163,198**	**$536,557**
Calculation Row	$0	-$13,456	$0	$31,289	$0	$70,594	$0

City of Plattsburgh

Budget Analysis Report [CB] Fund

Parking Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Parking	$256,453	$214,572	$214,735	$237,600	$223,406	$73,738	$254,189
Benefits	45,159	53,275	46,786	50,281	48,429	15,882	62,352
Interfund Tranfer	66,721	66,721	64,321	64,321	61,921	6,100	59,521
APPROPRIATIONS TOTAL	**368,333**	**334,569**	**325,842**	**352,202**	**333,756**	**95,720**	**376,062**
Estimated Revenues							
Parking	368,133	351,531	325,842	454,318	333,756	170,679	376,062
Non Departmental	200	0	0	0	0	0	0
ESTIMATED REVENUES TOTAL	**$368,333**	**$351,531**	**$325,842**	**$454,318**	**$333,756**	**$170,679**	**$376,062**
Calculation Row	$0	$16,963	$0	$102,116	$0	$74,959	$0

City of Plattsburgh

Budget Analysis Report [CB] Fund

Water Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Benefits	$760,238	$716,861	$808,245	$763,113	$800,291	$259,606	$788,719
Transmission & Distribution	841,194	750,820	856,286	742,554	832,933	250,745	845,103
Water Admin	308,042	432,025	314,860	479,187	444,532	79,329	268,331
Audit	3,533	3,533	3,728	3,728	3,952	0	4,138
Insurance	24,166	27,760	31,870	32,156	38,698	18,696	35,983
Taxes on Municipal Land	295,000	271,376	0	253,760	255,000	83,668	306,000
Source Supply	64,477	77,472	155,131	241,260	184,044	55,078	121,565
Source Supply Dams	0	0	0	0	0	0	125,000
Purification	572,786	601,894	626,204	467,239	710,915	134,184	645,355
Billing & Accounting	131,000	0	165,000	0	0	851	170,000
Interfund Tranfer	1,336,579	2,031,272	1,463,831	2,033,844	1,513,642	342,896	1,454,014
APPROPRIATIONS TOTAL	**4,337,015**	**4,913,014**	**4,425,156**	**5,016,841**	**4,784,008**	**1,225,053**	**4,764,208**
Estimated Revenues							
Non Departmental	4,368,991	4,521,434	4,425,156	4,722,036	4,784,008	1,399,123	4,764,208
ESTIMATED REVENUES TOTAL	**$4,368,991**	**$4,521,434**	**$4,425,156**	**$4,722,036**	**$4,784,008**	**$1,399,123**	**$4,764,208**
Calculation Row	$31,976	-$391,580	$0	-$294,805	$0	$174,070	$0

City of Plattsburgh

Budget Analysis Report [CB] Fund

Sewer Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Benefits	$1,245,613	$1,143,742	$1,322,060	$1,221,099	$1,309,837	$406,070	$1,238,561
Sanitary Sewer	1,073,825	840,152	1,101,274	814,164	987,369	251,811	903,396
Sewer Admin	282,180	242,793	285,304	286,817	300,752	82,254	264,963
Audit	9,240	9,240	9,751	9,751	10,336	0	10,824
Insurance	63,590	0	76,097	0	0	44,135	78,862
Taxes on Municipal Land	89,000	19,630	0	16,546	17,000	6,976	55,000
Billing & Accounting	121,000	141,018	135,000	171,866	135,000	0	170,000
WRRF	2,133,309	1,980,856	2,514,318	2,102,218	2,582,057	560,715	3,239,181
WRRF Pump Stations	26,234	22,954	36,354	30,553	35,500	7,163	36,381
WRRF Cumberland Pump Stations	59,876	57,832	64,605	332,704	83,500	24,374	63,009
WRRF Dewatering Sludge	795,800	696,249	835,700	753,086	844,700	214,850	886,000
WRRF Laboratory	31,500	16,684	29,500	16,297	29,500	2,287	29,500
WRRF Water Testing & Monitoring	138,400	91,763	138,000	68,207	151,000	18,310	158,000
Compost	235,000	34,963	215,000	46,956	200,000	8,878	202,500
Interfund Tranfer	535,592	1,618,897	542,592	900,791	1,128,901	186,634	639,901
APPROPRIATIONS TOTAL	**6,840,159**	**6,916,774**	**7,305,555**	**6,771,056**	**7,815,452**	**1,814,457**	**7,976,078**
Estimated Revenues							
Finance	0	-7	0	-3	0	0	0
Non Departmental	6,999,150	8,225,171	7,367,733	7,769,461	7,815,452	2,259,185	7,976,078
ESTIMATED REVENUES TOTAL	**$6,999,150**	**$8,225,165**	**$7,367,733**	**$7,769,458**	**$7,815,452**	**$2,259,185**	**$7,976,078**
Calculation Row	$158,992	$1,308,390	$62,178	$998,402	$0	$444,729	$0

City of Plattsburgh

Budget Analysis Report [CB] Fund

Library Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Library	$698,488	$987,644	$667,085	$726,484	$666,684	$224,031	$701,512
Benefits	260,647	252,819	280,887	265,925	280,439	88,056	284,785
Audit	1,219	1,219	1,325	1,325	1,405	0	1,471
Insurance	8,322	9,552	15,794	13,864	23,889	9,580	22,213
Interfund Tranfer	4,847	4,847	4,714	4,714	4,629	199	4,629
APPROPRIATIONS TOTAL	**973,523**	**1,256,081**	**969,805**	**1,012,313**	**977,046**	**321,866**	**1,014,610**
Estimated Revenues							
Non Departmental							
L-0000-42401 - Interest Temporary Investments	15,660	15,964	15,450	9,813	15,450	0	7,400
L-0000-42404 - Special Res - Int Temp Inv	8,874	4,292	7,931	2,052	7,931	404	1,900
L-0000-42613 - Overdue Charges	200	374	200	211	300	97	300
L-0000-42655 - Minor Sales	3,000	4,205	3,000	5,619	3,700	1,767	5,700
L-0000-42680 - Insurance Recoveries	0	0	0	4,393	0	0	0
L-0000-42690 - Other Compensation for Loss	1,000	1,053	1,000	1,520	1,500	635	1,500
L-0000-42701 - Refund Prior Year Expense	0	189	0	50	0	0	0
L-0000-42705 - Gifts & Donations	5,000	6,892	4,500	8,586	7,000	1,061	7,500
L-0000-42755 - End/Trust Fund Income	18,000	17,233	18,000	18,790	18,000	0	19,000
L-0000-42760 - CEF Library System Grant	200	573	200	301	0	870	0
L-0000-42770 - Misc Receipts / Local Grants	0	0	0	1,601	0	6,750	4,000
L-0000-42810 - General	756,539	756,539	789,664	789,664	791,080	263,693	834,310
L-0000-42882 - Capital Reserve Fund	0	199,834	0	68,496	0	0	0
L-0000-43840 - LLSA Library Aid	8,500	7,647	8,500	8,678	7,828	0	8,000

City of Plattsburgh

Budget Analysis Report [CB] Fund (Continued)

Library Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
L-0000-43841 - CLDA Library Aid	97,257	97,257	97,257	100,000	99,257	0	100,000
L-0000-43842 - State Aid	34,100	15,000	0	0	0	0	0
L-0000-44090 - Federal USAC-Erate Funds	25,193	4,716	24,103	37,594	25,000	0	25,000
NON DEPARTMENTAL TOTAL	**973,523**	**1,131,768**	**969,805**	**1,057,367**	**977,046**	**275,277**	**1,014,610**
ESTIMATED REVENUES TOTAL	**$973,523**	**$1,131,768**	**$969,805**	**$1,057,367**	**$977,046**	**$275,277**	**$1,014,610**
Calculation Row	$0	-$124,313	$0	$45,055	$0	-$46,589	$0

City of Plattsburgh

Budget Analysis Report [CB] Fund

Debt Svc Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Appropriations							
Debt Service							
V-9710-56000 - Principal On Indebtedness	2,657,117	21,512,483	2,745,007	2,674,051	2,777,688	121,500	2,637,188
V-9710-56500 - Principal on Debt Reserves	388,142	388,142	393,142	464,098	354,812	145,000	354,812
V-9710-57000 - Interest On Indebtedness	1,127,897	1,127,897	932,743	936,437	867,378	428,515	773,295
V-9710-57500 - Interest paid by Debt Reserves	64,358	64,358	10,335	6,641	585	3,813	0
DEBT SERVICE TOTAL	**4,237,515**	**23,092,881**	**4,081,227**	**4,081,227**	**4,000,462**	**698,828**	**3,765,295**
APPROPRIATIONS TOTAL	**4,237,515**	**23,092,881**	**4,081,227**	**4,081,227**	**4,000,462**	**698,828**	**3,765,295**
Estimated Revenues							
Non Departmental							
V-0000-42401 - Interest Temporary Investments	0	100,308	0	82,597	0	0	0
V-0000-42710 - Premium on Obligations	0	709,557	0	0	0	0	0
V-0000-42810 - General	2,301,486	2,301,486	2,089,295	2,066,913	2,065,035	389,776	1,849,246
V-0000-42812 - Park & Rec Complex Fund	145,117	145,117	118,326	118,326	111,498	8,919	93,731
V-0000-42813 - Parking Lot Fund	66,721	66,721	64,321	64,321	61,921	0	59,521
V-0000-42816 - Water Fund	1,087,342	1,087,342	1,214,594	1,169,715	1,213,483	299,343	1,153,855
V-0000-42817 - Sewer Fund	179,500	179,500	186,500	186,500	188,500	0	249,501
V-0000-42818 - Library Fund	4,847	4,847	4,714	4,714	4,629	199	4,629
V-0000-42850 - Capital Fund	0	18,855,367	0	0	0	0	0
V-0000-42882 - Capital Reserve Fund	452,501	0	403,478	0	355,397	0	354,812
NON DEPARTMENTAL TOTAL	**4,237,515**	**23,450,246**	**4,081,227**	**3,693,086**	**4,000,462**	**698,237**	**3,765,295**
ESTIMATED REVENUES TOTAL	**$4,237,515**	**$23,450,246**	**$4,081,227**	**$3,693,086**	**$4,000,462**	**$698,237**	**$3,765,295**

City of Plattsburgh

Budget Analysis Report [CB] Fund (Continued)

Debt Svc Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	PROPOSED FY2027
Calculation Row	$0	$357,365	$0	-$388,142	$0	-$591	$0

City of Plattsburgh

Budget Analysis Report EE Fund

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
Appropriations							
EE-40300-54430-000000 - Contracted Services	$45,000	$40,422	$45,000	$40,631	$0	$26,633	$42,000
EE-40400-54430-000000 - Contracted Services	65,000	90,315	65,000	30,110	0	0	65,000
EE-42200-54430-000000 - Contracted Services	0	62,292	0	0	0	0	0
EE-45100-57000-000000 - Interest On Indebtedness	156,042	100,298	131,629	82,269	0	18,050	79,410
EE-72100-54411-000000 - Elec/Nat Gas	13,300,000	14,744,199	14,100,000	17,233,957	0	8,714,770	15,525,000
EE-73110-51100-000000 - Regular Payroll	0	45,700	0	41,091	0	13,744	0
EE-73110-54430-000000 - Contracted Services	30,000	55,953	48,000	52,398	0	7,432	20,000
EE-73121-51100-000000 - Regular Payroll	0	63,638	0	64,463	0	21,649	0
EE-73122-54334-000000 - Parts & Supplies	45,000	59,948	40,000	65,766	0	7,850	14,000
EE-73142-51100-000000 - Regular Payroll	0	24,602	0	45,628	0	17,632	0
EE-73142-54334-000000 - Parts & Supplies	0	7,349	0	12,081	0	0	0
EE-73300-54500-000000 - Depreciation	386,000	385,904	397,500	385,904	0	131,529	395,000
EE-73400-54430-000000 - Contracted Services	1,650	1,650	1,650	1,650	0	1,650	1,650
EE-73610-54334-000000 - Parts & Supplies	0	0	0	18	0	0	0
EE-73620-51100-000000 - Regular Payroll	0	407,943	0	273,869	0	66,336	0
EE-73620-54334-000000 - Parts & Supplies	5,000	133,601	15,000	77,554	0	123	0

City of Plattsburgh

Budget Analysis Report EE Fund (Continued)

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
EE-73800-54500-000000 - Depreciation	378,000	383,891	394,500	397,903	0	143,188	431,000
EE-74110-51100-000000 - Regular Payroll	0	194,394	0	178,999	0	39,324	0
EE-74110-54430-000000 - Contracted Services	20,000	82,515	30,000	78,519	0	3,497	30,000
EE-74121-51100-000000 - Regular Payroll	0	147,353	0	128,386	0	42,094	0
EE-74122-54334-000000 - Parts & Supplies	45,000	155,831	25,000	95,823	0	9,342	22,000
EE-74142-51100-000000 - Regular Payroll	0	500,977	0	662,694	0	165,848	0
EE-74142-54334-000000 - Parts & Supplies	68,000	209,724	60,000	281,856	0	20,990	30,000
EE-74143-51100-000000 - Regular Payroll	0	31,069	0	17,174	0	3,088	0
EE-74143-54334-000000 - Parts & Supplies	4,000	23,828	15,000	12,006	0	52	2,000
EE-74144-51100-000000 - Regular Payroll	0	1,433	0	1,511	0	483	0
EE-74144-54334-000000 - Parts & Supplies	8,000	7,969	15,000	13,098	0	319	14,000
EE-74151-51100-000000 - Regular Payroll	0	60,632	0	102,707	0	31,735	0
EE-74152-51100-000000 - Regular Payroll	0	59,372	0	104,489	0	17,489	0
EE-74152-54334-000000 - Parts & Supplies	8,000	52,823	12,000	69,761	0	5,502	12,000
EE-74160-51100-000000 - Regular Payroll	0	4,211	0	1,683	0	0	0
EE-74160-54334-000000 - Parts & Supplies	0	3,969	2,000	4,356	0	1,054	500
EE-74211-51100-000000 - Regular Payroll	0	1,292	0	0	0	0	0

City of Plattsburgh

Budget Analysis Report EE Fund (Continued)

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
EE-74241-51100-000000 - Regular Payroll	0	20,021	0	35,382	0	11,247	0
EE-74241-54334-000000 - Parts & Supplies	3,500	43,762	4,000	9,996	0	875	1,600
EE-74242-51100-000000 - Regular Payroll	0	1,573	0	0	0	865	0
EE-74261-51100-000000 - Regular Payroll	0	176	0	0	0	0	0
EE-74262-51100-000000 - Regular Payroll	0	934	0	0	0	0	0
EE-74271-51100-000000 - Regular Payroll	0	15,466	0	11,074	0	12,344	0
EE-74271-54334-000000 - Parts & Supplies	0	4,828	0	3,572	0	516	500
EE-74272-51100-000000 - Regular Payroll	0	4,253	0	1,023	0	0	0
EE-74272-54334-000000 - Parts & Supplies	0	1,557	0	271	0	0	500
EE-74281-51100-000000 - Regular Payroll	0	18,421	0	10,007	0	5,659	0
EE-74281-54334-000000 - Parts & Supplies	0	5,635	0	2,649	0	0	0
EE-74282-51100-000000 - Regular Payroll	0	373	0	0	0	0	0
EE-74300-54500-000000 - Depreciation	1,265,000	1,271,629	1,308,000	1,299,834	0	439,928	1,322,000
EE-75110-51100-000000 - Regular Payroll	0	78,615	0	73,047	0	13,382	0
EE-75110-54334-000000 - Parts & Supplies	0	23,483	0	19,340	0	0	0
EE-75121-51100-000000 - Regular Payroll	0	10,097	0	7,372	0	0	0
EE-75121-54334-000000 - Parts & Supplies	3,000	44,548	4,000	15,446	0	2,410	8,000

City of Plattsburgh

Budget Analysis Report EE Fund (Continued)

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
EE-75122-51100-000000 - Regular Payroll	0	28,776	0	22,203	0	1,055	0
EE-75122-54334-000000 - Parts & Supplies	3,000	12,056	2,000	8,365	0	362	4,000
EE-75210-51100-000000 - Regular Payroll	0	48,982	0	29,254	0	8,152	0
EE-75210-54334-000000 - Parts & Supplies	1,000	31,344	2,000	14,579	0	375	1,500
EE-75220-51100-000000 - Regular Payroll	0	19,423	0	23,577	0	6,755	0
EE-75220-54334-000000 - Parts & Supplies	1,000	9,912	2,000	10,310	0	26	500
EE-75300-54500-000000 - Depreciation	132,000	150,102	156,000	159,816	0	53,855	162,000
EE-76122-51100-000000 - Regular Payroll	0	73,774	0	89,034	0	28,945	0
EE-76122-54334-000000 - Parts & Supplies	8,000	0	0	0	0	0	0
EE-76122-54430-000000 - Contracted Services	0	31,072	10,000	33,150	0	10,152	12,000
EE-76130-51100-000000 - Regular Payroll	0	76,953	0	78,335	0	21,112	0
EE-76130-54430-000000 - Contracted Services	250,000	254,491	270,000	306,664	0	6,063	275,000
EE-77200-51100-000000 - Regular Payroll	0	303	0	2,612	0	2,981	0
EE-77200-54505-000000 - Appliance Selling & Jobbing	0	0	0	-2,427	0	0	500
EE-78110-54430-000000 - Contracted Services	101,000	106,313	120,000	88,983	0	1,268	105,000
EE-78120-51100-000000 - Regular Payroll	0	34,984	0	34,997	0	11,487	0
EE-78120-54430-000000 - Contracted Services	200,000	233,722	240,000	245,714	0	601	265,000

City of Plattsburgh

Budget Analysis Report EE Fund (Continued)

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
EE-78130-54430-000000 - Contracted Services	40,000	27,814	30,000	24,559	0	1,773	50,000
EE-78140-54430-000000 - Contracted Services	100,000	101,364	105,000	105,826	0	8,768	105,000
EE-78300-54420-000000 - Insurance	99,497	114,929	106,540	119,085	0	61,673	90,628
EE-78320-54420-000000 - Insurance	0	4,817	0	0	0	0	0
EE-78400-54430-000000 - Contracted Services	72,000	56,326	72,000	63,825	0	73,485	78,000
EE-78510-51100-000000 - Regular Payroll	0	26,287	0	20,528	0	3,125	0
EE-78510-54430-000000 - Contracted Services	1,000	1,072	1,000	969	0	370	1,200
EE-78511-54506-000000 - Compensated Absences Expense	0	-15,745	0	-41,067	0	0	0
EE-78521-51100-000000 - Regular Payroll	0	69,876	0	71,606	0	31,148	0
EE-78521-54461-000000 - Employee Training	112,000	94,245	132,000	96,236	0	66,530	130,000
EE-78522-54511-000000 - Association Dues	70,000	68,665	70,000	71,225	0	35,560	75,000
EE-78700-51100-000000 - Regular Payroll	0	91,429	0	93,163	0	28,920	0
EE-78700-54334-000000 - Parts & Supplies	160,000	125,265	175,000	87,536	0	29,361	77,735
EE-78800-54500-000000 - Depreciation	48,000	41,587	48,000	40,477	0	13,492	41,000
EE-79200-54513-000000 - Duplicate Miscellaneous Charge	-423,291	-627,328	-444,010	-580,872	0	-111,401	-392,548
EE-79300-54513-000000 - Duplicate Miscellaneous Charge	-21,500	-22,165	-23,000	-28,092	0	-15,177	-40,000
EE-79400-56000-000000 - Principal On Indebtedness	674,241	0	502,500	0	0	0	547,500
EE-80000-51100-000000 - Regular Payroll	2,640,613	2,484,490	2,779,894	2,508,652	0	761,625	248,420

City of Plattsburgh

Budget Analysis Report EE Fund (Continued)

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
EE-80000-51200-000000 - Overtime Payroll	226,855	197,765	226,900	194,163	0	50,914	200,000
EE-80000-51400-000000 - Non Payroll Compensation	26,004	26,287	26,860	20,528	0	3,125	15,150
EE-80000-51500-000000 - Separation Pay	0	97,340	0	97,011	0	57,165	0
EE-80000-51999-000000 - MLD Payroll Contra	-433,700	-2,805,881	-454,928	-2,820,354	0	-720,738	-402,201
EE-80100-59000-000000 - Inter-Fund Transfers	652,997	0	652,997	0	0	61,295	652,997
EE-90100-58000-000000 - Employee Benefits	366,911	482,141	439,990	274,765	0	102,111	460,716
EE-90300-58000-000000 - Employee Benefits	220,930	211,033	232,013	210,274	0	64,930	206,282
EE-90400-58000-000000 - Employee Benefits	45,397	48,200	48,346	46,867	0	22,694	43,152
EE-90550-58000-000000 - Employee Benefits	1,300	1,232	1,300	1,225	0	295	1,200
EE-90600-58000-000000 - Employee Benefits	1,034,678	1,080,127	1,065,718	1,144,463	0	441,604	1,144,901
EE-90610-58000-000000 - Employee Benefits	0	-1,159,429	0	-1,402,369	0	0	0
EE-90700-58000-000000 - Employee Benefits	550	381	550	402	0	119	400
EE-90890-58000-000000 - Employee Benefits	705	796	750	812	0	428	888
APPROPRIATIONS TOTAL	**22,247,379**	**21,625,599**	**23,310,699**	**23,613,973**	**0**	**11,225,010**	**22,177,080**
Estimated Revenues							
EE-44200-42401-000000 - Interest Temporary Investments	260,000	233,463	250,000	167,448	0	23,511	140,000
EE-45200-42401-000000 - Interest Temporary Investments	-15,000	-16,278	-15,000	-8,792	0	-6	-10,000
EE-60100-42150-000000 - Electric Sales	8,100,000	7,508,598	8,200,000	8,781,269	0	6,279,216	9,000,000

City of Plattsburgh

Budget Analysis Report EE Fund (Continued)

EE Fund

	BUDGET FY2024	ACTUALS FY2024	BUDGET FY2025	ACTUALS FY2025	BUDGET FY2026	ACTUALS FY2026	FY27 PROPOSED FY2027
EE-60200-42150-000000 - Electric Sales	800,000	776,076	830,000	862,528	0	551,769	900,000
EE-60240-42150-000000 - Electric Sales	4,400,000	3,940,201	4,300,000	4,344,650	0	2,517,120	4,600,000
EE-60300-42150-000000 - Electric Sales	8,400,000	9,154,815	9,400,000	9,739,361	0	6,098,068	9,400,000
EE-60400-42150-000000 - Electric Sales	218,000	224,512	222,000	173,894	0	56,551	170,000
EE-60410-42150-000000 - Electric Sales	10,000	11,540	12,000	11,829	0	4,204	12,000
EE-60600-42150-000000 - Electric Sales	2,000	1,890	2,000	2,212	0	540	2,000
EE-61000-42150-000000 - Electric Sales	44,000	40,259	43,000	38,523	0	13,752	41,000
EE-62100-42101-000000 - Misc Elec Rev	23,000	23,487	24,000	23,542	0	11,771	24,000
EE-62200-42101-000000 - Misc Elec Rev	83,000	133,398	86,000	123,727	0	8,625	121,000
EE-62200-42150-000000 - Electric Sales	5,000	3,360	4,000	5,880	0	4,025	10,000
ESTIMATED REVENUES TOTAL	**$22,330,000**	**$22,035,320**	**$23,358,000**	**$24,266,069**	**$0**	**$15,569,146**	**$24,410,000**
Calculation Row	$82,621	$409,721	$47,301	$652,096	$0	$4,344,135	$2,232,920